

**MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING
JANUARY 8, 2015**

The regular monthly meeting of the Timberville Town Council was held Thursday January 8, 2015 at 7:00 p.m. in the Timberville Council chambers with Mayor Donald Delaughter presiding.

MEMBERS PRESENT: Robert Blosser, Sharon Jones
Ned Overton ,Juanita Price
Todd Thomas, Carl Turner

PRESENT: Austin Garber, Town Manager
Wilda Wine, Clerk Treasurer
Mark Callahan, Town Attorney
J. R. Dodd, Police Chief
Beverly Garber, Town Historian
Kevin Hinkle, Chrm. Planning Commission
Paul Ketron, Sentara RMH
David Lauro, Botkin-Rose PLC

GUESTS: Marmie Schuster Walker, Alica Overton
Bobbie Wilinski, Paul Spitzer, Clay Spitzer
Peyton Yancey, Jim Branner, Brandon Alger
Elaina Sauber, Dusty Whetzel

SWEARING IN OF COUNCIL MEMBERS: Heather Reardon, Deputy Clerk of Rockingham County read the oath of office to newly elected Ned Overton, and re-elected Todd Thomas, Sharon Jones, and Donald Delaughter.

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

REAPPOINTMENT OF TOWN MANAGER: A motion was made by Sharon Jones and seconded by Todd Thomas to reappoint Austin Garber as Town Manager. The motion carried with all members voting in favor.

PUBLIC HEARING BOUNDARY LINE ADJUSTMENT: Mayor Donald Delaughter opened the public hearing on the boundary line adjustment. The new boundaries would take in the property owned by First United Methodist Church, the property owned by Shenandoah Valley Electric and five acres of the Spitzer Brothers Farm. The purpose of this boundary change would allow for the construction of the Primary Care Clinic to be built by RMH Sentara. The Town's agreement to furnish water and sewer for the project is contingent upon the clinic being located within the Town's limits. Rockingham County has already met and agreed to the boundary line adjustment. Once the town signs the agreement there will be a dry closing with the hospital and Spitzer Brothers on the land purchase. The funds will be held in escrow until the circuit court approves the boundary adjustment. Once the deed is recorded and the boundary lines approved, construction can begin. Paul Ketron spoke on behalf of RMH Sentara. There was no other public comment. Mayor Delaughter closed the public hearing. A motion was made by Robert Blosser and seconded by Juanita Price to approve the boundary line adjustment and to authorize

Mayor Delaughter to sign the agreement with Rockingham County. The motion carried with all members voting in favor.

USDA RESOLUTION: Finance Chairman Robert Blosser stated he had several issues with the resolution that had to be signed to secure the USDA loan for the water and sewer upgrades. He was not sure if the water rates would have to be increased to meet the obligation of the loan. Ten percent of the loan balance would have to be in a reserve account to be pledged for collateral. When the loan process started in 2012, council believed this to be an obligation bond not a pledge of revenue. USDA can also dictate construction specifications that the town does not wish to pursue such as the type of water tank to be built. They will require additional engineering fees for inspections. Robert Blosser stated he had talked to officials at Farmers and Merchants Bank about the renewal of the construction loan for another two years. The town could proceed with the water tank construction and the other projects while looking for alternative financing. The construction loan is the only debt the town has at present time. He stated that he was not ready to commit to the USDA funding at this time. He would still like to pursue other financing options. Council was unanimous in its desire to wait and not sign the resolution at this time. Mayor Delaughter stated that this process has already taken two years and he wants to see the water tower constructed this year. He instructed the Town Manager and Robert Blosser to bring back information on other financing at the February meeting.

WALMART SUBDIVISION: Austin Garber stated that the Planning Commission had reviewed the subdivision plat of the Garber property and the site plans for the Walmart Supercenter to be built on the 16.046 acre parcel being subdivided from Quail Lane Farms. The Planning Commission recommended that council approve the subdivision. A motion made by Carl Turner and seconded by Sharon Jones to approve the subdivision plat as presented. The motion carried with Carl Turner, Sharon Jones, Juanita Price, Ned Overton, and Todd Thomas voting in favor. Robert Blosser voted no.

VACATION OF LOT LINE: A request had been received to remove a lot line at 236 Center Street. This would make two non-conforming lots into one conforming lot. Planning Commission reviewed the lot line vacation and recommended that council approve it. A motion was made by Robert Blosser and seconded by Todd Thomas to approve the lot line vacation. The motion carried with all members voting in favor.

APPROVAL OF MINUTES: A motion was made by Carl Turner and seconded by Juanita Price to approve the minutes November 13, 2014 Council Meeting as presented. The motion carried with all members voting in favor.

TREASURER'S REPORT:	General Fund	\$122,118.95
	Water/Sewer Fund	174,234.53
	Savings Account	785,251.73

The loan balance as of January 8th is \$566,288.83.

BILLS FOR PAYMENT: A motion was made by Juanita Price and seconded by Todd Thomas to approve the bills for payment for December 2014 and January 2015. The motion carried with all members voting in favor. Sharon Jones asked about the status of the reimbursement for the Christmas lights. Mark Callahan stated that the Purchase Order was not specific enough to try to pursue the issue. Council asked the town manager to see how often the sludge fee is being paid to Broadway.

POLICE REPORT: J. R. Dodd II was introduced as the new police chief. He started his duties on January 5th.

PUBLIC WORKS: Austin Garber presented the council a list of the jobs completed by the maintenance department since the November 2014 meeting. He stated that while the BOD's continued to be higher than our contract limit, after checking with others, they seem to be in line.

Several council members and the town manager met with officials from Rockingham County and walked the future Walmart site, looking at drainage issues.

Austin Garber stated he had taken newly elected councilman Ned Overton on a tour of the town and its' facilities. The public works committee is looking at options for fixing and moving a small water line on Rt.881. He also stated that for the year the maintenance department had 309 locates for Miss Utility tickets. Robert Blosser asked how far along the maintenance department was replacing old meters with radio read. Austin Garber stated he thought it should be close to 80% completed. Mayor Delaughter asked the Town Manager to begin listing surplus vehicles and items for sale.

APPOINTMENT OF COMMITTEES: Mayor Donald Delaughter appointed the committees for the next two years. He placed at least four members on each committee. Ned Overton asked if citizens could serve on committees or if it had to be council members. Mark Callahan read the charter and determined that it did not state that committee members had to be on the council.

ZONING ACTIVITY: Wilda Wine reported the following zoning activity for two months:

3260 Legion Way- new construction
3270 Legion Way- new construction
3280 Legion Way-new construction
17075 Spar Mine Road- new porch
5230 Clearwater Drive-New Construction
501 Rill Road- new fence

Austin Garber reported that he was in contact with VDOT about accepting roads into their system. Randy Cosner is waiting for VDOT to furnish him a punch list for the streets in Legion Hills.

PARKS AND RECREATION: No report.

FINANCE: Robert Blosser stated that he would be reviewing the FY 13-14 audit report and reporting to council his findings. He asked all department heads to get their wish lists ready for budget meetings.

PERSONNEL: No report.

PLAINS DISTRICT MEMORIAL MUSEUM: A motion was made by Ned Overton and seconded by Todd Thomas to act as administrator for the Carpenter Grant for the Museum. The museum has been approved for a \$75,000 grant, but needs a large entity to request the grant. The museum does not meet the criteria because of the amount of assets required to receive the grant. This grant will be used for a lecture hall within the museum. The motion carried with all members voting in favor.

Beverly Garber read a list of historical happenings in Timberville. Wilda Wine reported 308 visitors for three months and 378 volunteer hours logged. Current exhibits include Dolls and Toys of the Past,

Covered Bridges of Plains District, and Country Stores in East Plains District. January 18th will be a special program for families and children. J Frank Hillyard Middle School Chorus will perform. On February 8th there will be an antique appraisal fair featuring four appraisers. One of the appraisers, Mark Grove has appeared on the PBS show Antique Roadshow.

OTHER BUSINESS: Mayor Delaughter read thank you letters from the Plains Museum and Village Library for the towns' recent donations. A thank you from Jim Branner and family was read thanking everyone for the wonderful monument placed in honor and memory of Anna Branner. Wilda Wine stated she still had some of the fundraising cards for local discounts that the Plains Boys and Girls Club were selling. The money made will stay at Plains Elementary School.

PUBLIC COMMENT: None

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Wilda Wine, Clerk

Donald Delaughter, Mayor