

**MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING
MAY 14, 2015**

The regular monthly meeting of the Timberville Town Council was held Thursday May 14, 2015 at 7:00 p.m. in the Timberville Council Chambers with Mayor Donald Delaughter presiding.

MEMBERS PRESENT: Robert Blosser, Sharon Jones
Ned Overton, Juanita Price
Todd Thomas, Carl Turner

PRESENT: Austin Garber, Town Manager
Wilda Wine, Clerk/Treasurer
Mark Callahan, Town Attorney
J. R. Dodd, Police Chief
Beverly Garber, Town Historian

GUESTS: Colleen Gray, Dusty Whetzel
William Simmons

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

MINUTES: A motion was made by Carl Turner and seconded by Robert Blosser to approve the minutes of the April 9, 2015 Timberville Town Council Meeting as presented. The motion carried with all members voting in favor.

TREASURER'S REPORT:	General Fund	\$98,726.23
	Water/Sewer Fund	\$299,630.33
	Savings	\$785,251.73
	Loan Balance	\$531,779.25

BILLS FOR PAYMENT: A motion was made by Juanita Price and seconded by Todd Thomas to pay the bills as presented.

POLICE REPORT: Chief J. R. Dodd reported that the department has been answering complaints about grass and weeds and taking action on properties that have been a problem in the past. Chief Dodd stated that he had visited the second grade class at Plains Elementary School. The case involving a stolen purse at Food Lion has been solved with the help of other local agencies. While answering several animal complaints, Chief Dodd checked the ordinances and found that Timberville did not have an enforceable ordinance for a leash law. Mark Callahan presented the town with a new ordinance. A motion was made by Sharon Jones and seconded by Ned Overton to adopt the new ordinance. The motion carried with all members voting in favor. Council asked that the information be put out to the public on the town's website and Facebook page.

PUBLIC WORKS: Town manager Austin Garber gave council a list of work completed by the maintenance crew for the month. He also presented them with pictures of a couple of the jobs they had

completed so that council could see the extent of the work involved. There were pictures of work completed at 176 Maple Avenue Apartments and at John Barlow's poultry houses on Orchard Drive.

Austin Garber stated that Rockingham County Officials and representatives of Walmart would be meeting on Monday morning May 18th at 9:00 a.m. to address storm water issues. He stated Walmart plans are more stringent than required by Rockingham County. They are reducing the flow of storm water downstream by 17%. They will be looking at the flooding on Virginia Avenue to see if there is a possible fix to prevent or decrease the existing flooding. The water line has been completed on Orchard Drive. The line was re-routed out of the stream because it had been broken by a tree limb. Alger Excavating helped with the rock removal. VDOT was contacted about future road work in the town. To date they had no plans or updates. The road that was open cut in front of 148 North Main Street is to be paved by Columbia Gas. It is their responsibility to put the road back as it was before the open cut.

May 12th the bids were due for the water tank project. Only one bid was received. The contract price of the bid was \$480,600.00. There is also an alternate piping add on to the bid, should the town decide to change the piping. This change would add an additional \$7550.00 to the cost. Austin Garber stated that based on the recommendation of the engineering firm and the fact that this company is one of few who produce this type of water tank, he felt safe in going with this bid. A motion was made by Ned Overton and seconded by Todd Thomas to accept the bid based on the following conditions: (1) that the company posts a performance bond, (2) the company provides proof of insurance, (3) Virginia contractor's license is provided along with the names of the principals of the company, (4) and approval of the contract by Mark Callahan, town attorney. Council would also like to see a breakdown of the \$480,000 costs. The motion carried with all members voting in favor. Council will make a decision of the extra cost of changing the piping in the tank at a later date.

PUBLIC HEARING FY2015-2016 BUDGET: Mayor Donald Delaughter called the public hearing to order. Finance Chairman Robert Blosser stated that there were no increases in utility rates. The only increases were the cigarette tax and costs for installing special sized meters. The cigarette tax will increase from .15 per pack to .20 per pack. Special meters will be charged according to size. He stated that the total budget totaled \$1,888,018.70. The capital improvements and the funding of an additional police officer are all funded by cash flow and not by incurring debt. The town will begin seeking business licenses from out of town companies doing over \$25,000 of business within the town limits. This was always allowed by ordinance but had not be acted upon. Colleen Gray asked if the town would be purchasing a new police car for the new officer. A grant has been received from the attorney general's office that will pay for a new car. No further comment, the public hearing was closed.

MORE PUBLIC WORKS: Austin Garber stated that the attorney was working on details of a tax sale for the property located on Second Avenue. There are nine years delinquent taxes from 2006- 2014 on the property. The DEQ was contacted about the odor from Pilgrim's. There is little they can do. New equipment is being installed requiring openings that allowed the odor to escape. The upgrade should be completed by the end of May. Austin Garber will check to see if their permit has an expiration date. The town will wait until the upgrade is completed to see if it works, before discussing further options. Sentara RMH has broken ground. The official ground breaking will be June 23rd at 11:00 a.m. They would like for the Mayor and other town officials to attend.

BUSINESS AND INDUSTRY: Ned Overton stated that there might be a possible tenant for the white warehouse off McCauley Drive. Nothing is definite, but there is discussion.

ZONING ACTIVITY: Wilda Wine reported the following zoning activity for the month:
17075 Spar Mine Road- new front porch 124 Granny Smith Drive- new fence

321 Park Avenue- addition and accessory building
3355/3305 Legion Way- new construction 193 Orchard Drive- an accessory building
13892 Timber Way- new construction of medical center
15270 Lone Pine Drive and 15466 Forestville Road- accessory buildings

PARKS AND RECREATION: Sharon Jones reported that the planters on Main Street had been planted. Austin Garber reported that the pool is ready to open. Employee orientation will be held with approximately 14 employees. Ned Overton presented council with a draft design of a sign that was used in New Market. It was a wooden sign that used sandblasting for a dimensional effect. The cost for that sign is \$3500. The committee will continue to look at designs and determine what type of signs they want for the entrances to town.

FINANCE: Austin Garber gave council a project progress graph to track projects and capital purchases. It will keep council informed on the costs of each item and progress being made so it can be compared to the budget.

PERSONNEL: The police department has changed the design of their patches.

PLAINS DISTRICT MEMORIAL MUSEUM: Historian Beverly Garber cited historic happenings in Timberville. He also reported that the Brethern Group is returning for another tour July 9th. He is meeting with the Chaz Evans-Haywood, clerk of the Rockingham County Court, to look up information on some old buildings in Timberville. In October, he is presenting a program at the Massanutten Library in Harrisonburg on Timberville. Wilda Wine reported 241 volunteer hours, 45 visitors, and membership of 179. The next exhibit will be Old Churches of the Plains District. The new proposed lecture hall is almost at the accepting bids stage.

OTHER BUSINESS: Ned Overton presented Mayor Donald Delaughter an award from the Central Shenandoah Planning District Commission for his service on the board from May 2009-2015. Ned Overton will be replacing the Mayor on the board.

PUBLIC COMMENT: William Simmons 146 North Main Street complained about a road tractor parking on the town's property at the corner of East Riverside Drive. He said he was not allowed to park his motorcycles there to sell them. Council instructed the Town Manager or Police Chief to look into the matter. Colleen Gray of 263 South Main Street asked if council would be in the Fire Department's parade. There has been no participation from the town for several years. Mayor Delaughter said it would be considered if not for this year, in future years.

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Wilda Wine, Clerk

Mayor Donald Delaughter