

**MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING
OCTOBER 8, 2015**

The regular monthly meeting of the Timberville Town Council was held Thursday October 8, 2015 at 7:00 p.m. in the Timberville Council Chambers with Mayor Donald Delaughter presiding.

MEMBERS PRESENT: Robert Blosser, Sharon Jones
Ned Overton, Juanita Price
Todd Thomas, Carl Turner

PRESENT: Austin Garber, Town Manager
Wilda Wine, Clerk/Treasurer
Chief J. R. Dodd
Mark Callahan, Town Attorney
Nolan Stout, Daily News Record
Paul and Josette Miller, Lung Cancer Alliance

GUESTS: Jessie Miller
Paula and Larry Bowman
Dusty Whetzel
Bonnie Mongold

PLEDGE OF ALLEGIANCE: Mayor Delaughter led the group in the Pledge of Allegiance to the American Flag.

LUNG CANCER ALLIANCE PRESENTATION: Josette and Paul Miller gave a short presentation on the goals of the Lung Cancer Alliance. They have approached area towns asking them to proclaim November as Lung Cancer Awareness Month. They hope to take all of these proclamations to Capitol Hill to urge members of Congress to fund monies for lung cancer research. The other purpose is to erase the stigma attached to lung cancer. People associate lung cancer to smoking, however, lung cancer strikes more people who do not smoke. Austin Garber read a proclamation and presented it to the Millers proclaiming November Lung Cancer Awareness Month in Timberville. The Millers in return presented the Town Council a certificate of appreciation for their support.

MINUTES: A motion was made by Carl Turner and seconded by Juanita Price to approve the minutes of the September 10, 2015 Town Council Meeting as presented. The motion carried with all members voting in favor.

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| TREASURER'S REPORT: | General Fund | \$234,400.30 |
| | Water/Sewer Fund | 251,888.37 |
| | Savings Account | 818,225.23 |
| | Loan Balance | 449,131.55 |

Treasurer, Wilda Wine reported that the annual audit had not yet been completed. The audit firm is waiting on reports from the VRS. This is an added requirement to the government accounting standards.

BILLS FOR PAYMENT: A motion was made by Sharon Jones and seconded by Todd Thomas to pay the bills as presented. The motion carried with all members voting in favor.

POLICE REPORT: Chief J. R. Dodd reported that with four patrol officers there has been 24 hour coverage with two twelve hour shifts. One shift works 6 a.m. until 6 p.m. The other shift is from 6 p.m. until 6 a.m. However, they are still dealing with issues with training, vacation, and sick leave. He has several part time employees lined up as soon as a part time employee policy is enacted. The 2016 Ford Sport Utility has been delivered that was budgeted for in the FY 2016-2016 Town budget. Chief Dodd has requested that the Attorney General Grant be amended to change from the Chevrolet Tahoe to a Ford Sport Utility. Once that change has been approved the second vehicle will be ordered. The tasers have arrived. Officer Steve Scholten is the only officer that needs training with the tasers to be certified.

PUBLIC WORKS: Town Manager gave council an updated capital expenditure sheet showing capital outlay items budgeted for FY 2015-16 and how much had been spent thru October 8, 2015. The police car and maintenance truck amounts do not include the police equipment or the service truck bed. A list of the jobs performed by the maintenance department was also distributed to council members. Copies of this list and the capital outlay progress report will become part of these minutes. Austin Garber also had composed a synopsis of the recent heavy rain events. He documented the damage at 177 East C. Street at the home owned by Roland Crist. He also checked the pump stations and manholes. He checked the storm water runoff on East Virginia Avenue at Mrs. Margaret Cline's. The Town Manager reported that he has been working with Karl Schaeffer, an engineer with Pennoni's, on evaluating the Town's sewer system. He is looking at installing flow meters in the sewer lines within different drainage areas to find the source of the problems. A copy of this report will be part of these minutes. Robert Blosser suggested that the town jet the lines again near Rockingham Coop. There are 14 homes that have lines flowing into the pump station at the park. Chris Coffman is also working with VDOT on a drainage ditch that runs from behind the Community Center. The road in front of 148 North Main Street that was open cut by Columbia Gas will be paved starting October 9th. The pool has closed for the season. Preliminary figures indicate that a profit of \$1900 was made in the concession stand at the pool.

VDOT has required that the Town adopt a resolution for the installation of the "gateway sign" on Route 42 south of town. A motion was made by Sharon Jones and seconded by Ned Overton to adopt the resolution. The motion carried. A copy of the resolution will become part of these minutes. Mayor Delaughter asked the Town Manager to request a small Plains District Memorial Park sign from the company supplying the new entrance signs for the town.

Mark Callahan reviewed the contract for the Broadway Wastewater Treatment Plan in reference to capital improvement costs being passed on to the customers of the plant. Once a written statement describing the improvements has been submitted to the Town, officials have 45 days to dispute the charges. No statement has been received to date.

BUSINESS AND INDUSTRY: No report.

ZONING ACTIVITY: Wilda Wine reported the following zoning activity for the month:

173 East Virginia Avenue- new accessory building and fence- 37 Enterprise Lane- an addition to a porch
384 South Main Street- new fence- 296 First Avenue- new accessory building

FINANCE: Robert Blosser asked about the status of the business licenses for out of town contractors. Two contractors have yet to get their license, but one is coming in for building permits and will be getting it at this time. Mark Callahan has contacted the other and informed them that it was necessary to obtain a license.

PERSONNEL: No report.

PLAINS DISTRICT MEMORIAL MUSEUM: Town historian Beverly Garber was absent because he was giving a presentation on Timberville history at the Massanutten Regional Library in Harrisonburg. Wilda Wine reported 201 visitors for the month that included September 26th, which was the Heritage Day fundraiser. Even with the rain, the event raised approximately \$1000. The bids for the new meeting room have been received. Low bidder was Lantz Construction at \$148,000. Construction will begin in the near future. Estimated completion time is 6-8 weeks. There will be a program on local churches at the museum Sunday October 18th. The presenter is from Eastern Mennonite College.

OTHER BUSINESS: Robert Blosser asked about the status of the streets in Legion Hills. VDOT has not taken them into their system as of this date. Austin Garber will check on when Cosner Construction planned to have the subdivision completed. Mark Callahan stated that Cosner had given the town a bond for completion of the roadways. Austin will check on the expiration date of the bond.

Sharon Jones asked on behalf of one of her neighbors if bee hives were allowed in town. It was the consensus of those present that it would not be allowed in a residential area, but further research will be done by the zoning administrator.

Alica Overton has designed an ornament for the Town of Timberville to be placed on the tree at the Governor's Mansion. It will be sent to VML for delivery.

Austin Garber stated that he had not prepared a report on the VML conference but would update council by email. He stated that Broadway Town Council had five people attend and that he hoped Timberville could have some representatives next year.

PUBLIC COMMENT: None

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Wilda Wine, Clerk

Donald Delaughter, Mayor