

**MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING  
JUNE 9, 2016**

The regular monthly meeting of the Timberville Town Council was held on Thursday, June 9, 2016 at 7:00 p.m. in the Timberville Council Chambers with Mayor Donald Delaughter presiding.

**MEMBERS PRESENT:** Robert Blosser, Sharon Jones  
Ned Overton, Juanita Price  
Todd Thomas, Carl Turner

**PRESENT:** Austin Garber, Town Manager  
Wilda Wine, Clerk/Treasurer  
Mark Callahan, Town Attorney  
Beverly Garber, Town Historian  
Nolan Stout, DNR

**GUESTS:** Dusty Whetzel

**PLEDGE OF ALLEGIANCE:** Mayor Donald Delaughter led the group in the Pledge Allegiance to the American Flag.

**MINUTES APPROVAL:** A motion was made by Carl Turner and seconded by Juanita Price to approve the minutes of the May 12, 2016 Town Council meeting. The motion carried with all members voting in favor.

<b>TREASURER'S REPORT:</b>	General Fund	\$290,637.50
	Water/Sewer Fund	\$236,879.62
	Construction Loan Bal.	\$934,197.84

**BILLS FOR PAYMENT:** Austin Garber explained that two of the bills listed, one for Gilmer Industries, fluoride and May Supply for a water softener, the Town will be reimbursed by Virginia Department of Health. A motion was made by Sharon Jones and seconded by Todd Thomas to pay the bills as presented. The motion carried with all members voting in favor.

**POLICE REPORT:** Chief Dodd is away at training and other officers are working the Fire Department Lawn Party so there is no police report at this time. The next police committee meeting will be held at 6:00 p.m. on July 14<sup>th</sup>. All council members are invited to attend to see a demonstration of the new camera systems.

**ADOPTION OF VIRGINIA CODE:** Attorney Mark Callahan presented council with Virginia Code Title 5 Section 5-1.1 to be adopted effective July 1, 2016. A motion was made by Ned Overton and seconded by Carl Turner to adopt the Virginia Code. The motion carried with all members voting unanimously in favor.

**PUBLIC WORKS:** Austin Garber presented council with a list of the projects completed by the maintenance department since the last meeting. He also gave an update on the BOD results. He stated that the camera system for the police department has been purchased and reflected on the updated capital projects list. Work is scheduled to begin on the bathrooms in the park the week of June 20<sup>th</sup>. While the bathrooms are closed, portable toilets will be used. Mayor Donald Delaughter asked that the

police department and the maintenance department work out a plan to secure the park bathrooms at night. The bathrooms need to be locked at night and reopened in the morning to prevent vandalism.

**ALGER EXCAVATING CHANGE ORDER FOR LONE PINE DRIVE WATER PROJECT:** A motion to approve the \$7345 change order required by VDOT for the asphalt on Lone Pine Drive where the road was open cut was made by Ned Overton and seconded by Juanita Price. The motion carried with all members voting in favor.

**LEGION HILLS SUBDIVISION STREETS:** Austin Garber reported that Randy Cosner was meeting with VDOT next week to finish up the streets to be incorporated into VDOT's system.

The pool opened on Memorial Day with a good showing. The renovations of the office are continuing. Currently the project is \$2000 under budget. Sharon Jones thanked Austin Garber, Chris Coffman, Derrick Calhoun and Michele Dean for painting and installing the chair rails.

Rockingham County will hold their hazardous waste collection on Saturday June 18<sup>th</sup> at the Harrisonburg City Recycling Center.

Austin Garber was asked to check on the mowing of the adjoining property on 211 to the Walmart Store. The property has a drainage ditch that needs to be mowed. The property is owned by Quail Lane Farms.

**BUSINESS AND INDUSTRY:** No report:

**ZONING ACTIVITY:** Wilda Wine reported the following zoning activity:

241 East Riverside Drive- accessory building      3305 Legion Way- accessory building  
3241, 3221, 3255 Legion Way- new dwellings

**PARKS AND RECREATION:** Sharon Jones reported that the flowers were planted. She thanked Chris Coffman for mulching the trees. Juanita Price asked if there was going to be any plants around the new Timberville signs. Austin Garber stated that he was checking to see what VDOT allowed for the one on Route 42. The others could be mulched and planted later.

**FINANCE:** Council looked at several donation opportunities before the voting on the final budget for FY 16-17. Requests were received from Massanutten Tech Center, Shenandoah Valley Soil Conservation, and Plains Elementary School. The school request was for playground equipment. Wilda Wine explained the grant that the school had received. It was for \$15,000 for playground equipment and \$15,000 for athletic equipment. Council decided to ask a representative from the school to make a presentation at a council meeting. If funds are allotted for any of the requests they could be granted if they did not exceed 1% of the total budget. If more, the budget would have to be amended. A motion was made by Robert Blosser and seconded by Ned Overton to approve the FY 2016-17 budget as presented at the public hearing. The motion carried with all members voting in favor.

**PLANNING COMMISSION APPOINTMENT:** A motion was made by Sharon Jones and seconded by Todd Thomas to reappoint Staci Woods to another four year term on the Timberville Planning Commission. The motion carried with Carl Turner, Todd Thomas, Sharon Jones, Ned Overton, and Juanita Price voting in favor. Robert Blosser voted no.

**EDA APPOINTMENTS:** Hearing no nominations from the floor, a motion was made by Robert Blosser and seconded by Todd Thomas to reappoint Randy Andes and Johnny Garber to four year terms on the board of the Economic Development Authority. The motion carried with all members voting in favor. **PERSONNEL:** Austin Garber reported that the applications for the administrative assistant job closed June 3, 2016. There were 59 applications received. Interviews will start June 20<sup>th</sup>. The police department has only received three applications for the position of officer.

Mayor Delaughter asked the Town Manager and Police Chief to have an updated list of goals for the next six months at the next council meeting.

**PLAINS DISTRICT MEMORIAL MUSEUM:** Beverly Garber gave a historic happenings around Timberville report. Wilda Wine reported 169 visitors and 230 volunteer hours. The museum received a temporary occupancy permit allowing the final veterans lecture series to be held in the new meeting room. The attendance at that lecture was 85 people.

**OTHER BUSINESS:** In response to questions concerning the odor, Austin Garber explained that sludge had been removed from Pilgrim's Waste Tanks and spread on the ground to dry. The sludge must be turned to dry before they can haul it away. Austin stated he was checking with DEQ to see if they had any control over this process even though it should be completed in eight days.

The new trash contract with Waste Management will begin on July 1<sup>st</sup>. The bins are due any day and will be delivered to residents. A letter will be sent out to all residents with the information for trash pickup, recycling and yard waste.

Questions arose concerning the parking of trucks on Mason Motors old lot. Mark Callahan stated that it was a permitted use.

Austin Garber reported that the water tank is completed. Trees need to be planted. No decision has been made concerning the old tank.

Wilda Wine asked about an ordinance that would require mortgage companies to contact the town when it has a foreclosure. This would allow the town to contact the mortgage companies concerning property violations. Mark Callahan stated that would not be necessary, his office could trace ownership of foreclosed property.

Austin asked council if anyone was interested in attending the VML conference. Ned Overton and Don Delaughter stated they would let him know.

**PUBLIC COMMENT:** Dusty Whetzel asked about parking RV's on the Walmart parking lot. Currently there is no ordinance against parking.

**ADJOURNMENT:** No further business, the meeting adjourned.

**RESPECTFULLY SUBMITTED,**

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Wilda Wine, Clerk

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Donald Delaughter, Mayor