

## MINUTES OF THE TIMBERVILLE COUNCIL MEETING

JULY 14, 2016

The regular monthly meeting of the Timberville Town Council was held on Thursday, July 14, 2016 at 7:00 p.m. in the Timberville Town Council Chambers with Vice Mayor Robert Blosser presiding.

**MEMBERS PRESENT:** Sharon Jones, Ned Overton  
Juanita Price, Todd Thomas,  
Carl Turner

**PRESENT:** Austin Garber, Town Manager  
Wilda Wine, Clerk Treasurer  
Mark Callahan, Town Attorney  
Beverly Garber, Historian  
Joseph Kapuchuck, Principal Plains Elementary  
Douglas Hughes, Broadway Community Little League  
Nolan Stout, Daily News Record  
Nadia Armentrout, Pool Manager  
Jared Dunlap, Asst. Pool Manager

**GUESTS:** Dusty Whetzel

**PLEDGE OF ALLEGIANCE:** Robert Blosser led the group in the Pledge of Allegiance to the American Flag.

**PLAINS ELEMENTARY SCHOOL REQUEST:** School principal Joseph Kapuchuck gave a brief presentation of the new playground being installed. The school is in the process of installing the first phase of playground equipment for the start of the 2016-17 school year. They hope to have it in place when school opens in August. The school was able to raise \$14,000 and a grant of \$15,000 was received from Discovery Ed. This first phase is being completed for \$29,000 because Lantz Construction is installing the equipment and Superior Concrete is furnishing the cement. This will deplete all funds raised to date. The school also received \$15,000 worth of weight lifting equipment most of which will not be appropriate for the elementary students. However they received a climbing dome from Playground Specialist worth \$12,500. The school will be responsible for installation and providing borders and handicap access ramp. The estimated cost of the ramp is \$1200. There is no estimate for the borders and mulch. Mr. Kapuchuck provided pictures of the swings and phase 2 and 3 of the projected playground project. Phase 3 is for a new track to replace the deteriorating track. The cost of eight swings is \$12,562. The phase 2 playground equipment will cost \$38,271.87. There is no current estimate for the track. He requested the Town of Timberville consider funding a portion of these costs since 50% of the school's 440 students live within the town limits. The playground and track are used by the community after school and on weekends. Ned Overton asked if there was any funding possibility from the school board. The school will have to fund the playground. It was suggested that council meet with Mr. Kapuchuck at the school to tour the grounds and look at the problems and plans first hand. A meeting will be set up and the proposal considered at the next council meeting.

**BROADWAY COMMUNITY LITTLE LEAGUE REQUEST:** Douglas Hughes with the Broadway Community Little League addressed council. The 50/70 League team has won the state championship and advanced

to the Southeast Regionals. They will play the Georgia team in Florida. He requested funding to help with the travel expenses and meals for the families of the players. A motion was made by Carl Turner and seconded by Sharon Jones to donate \$1500 to help cover expenses. The motion carried with all members voting in favor.

**PARK REPORT:** Nadia Armentrout, manager of the pool and Jared Dunlap, assistant manager, gave an update on the pool. Memorial Day weekend grossed \$1500 for three days. This included no passes. Prior to the full time opening of the pool, the staff repainted the pool house. This helped lighten up the interior of the building. Admissions to date total \$6938 and concession sales are \$2178. They have scheduled a record number of pool parties. There have been 13 to date and another 13 scheduled. The pool is used on a regular basis by the Plains Boys and Girls Club, Rockingham Co Recreation Day Care at Lacey Springs and John C Myers Elementary Schools, and Minnieland from Harrisonburg. There have been no accidents or incident reports to date. To involve the community Nadia stated that they were starting a lifeguard shadowing program for ages 8 to 14. There will also be a community board where local information can be displayed. Town Manager Austin Garber stated there had been no complaints about the pool.

**MINUTES APPROVAL:** A motion was made by Carl Turner and seconded by Juanita Price to approve the minutes of the June 9, 2016 council meeting. The motion carried unanimously.

**TREASURER'S REPORT:** Treasurer Wilda Wine reported the following:

General Fund	\$126,685.30
Water/Sewer	\$197,896.97
Savings Accounts	\$989,180.00
Loan Balance	\$925,933.16

The loan balance does not include the latest water project because no bills have been submitted by Alger Excavating.

**BILLS FOR PAYMENT:** A motion was made by Todd Thomas and seconded by Ned Overton to pay the bills as presented. The motion carried with all members voting in favor.

**POLICE REPORT:** Chief Dodd reported that the Walmart opening went smoothly. He will bring a resolution to the next council meeting to switch from the Rappahannock Academy to the Academy at Blue Ridge Community College. Carl Turner stated they had a demo of the new camera system. Robert Blosser stated that maybe the police department should have an open house for the public to see the equipment and updates that have been purchased for the department. Chief Dodd stated that the job opening for the additional police officer will be advertised again, because of the low volume of applicants.

**PUBLIC WORKS:** Council was given a list of the jobs completed by the maintenance crew since the June 9<sup>th</sup> meeting. He stated that the BOD history is being reviewed to see if a pattern of high readings exist. Video was recorded on 4<sup>th</sup> and 5<sup>th</sup> Avenues during a recent storm investigating inflow and infiltration. Bathrooms are completed in the park. The Police Department will lock them at night and the maintenance crew will unlock when making morning rounds. The fire hydrant on Park Avenue has been replaced and valves received for Bellevue Street. Austin Garber gave a final update on the capital outlay expenditures. Robert Blosser stated he would like to see a final report on the monies saved by each department. He talked to the farmer renting the Garber property concerning the storm water easement.

He has mowed and seeded the drainage ditch. Council asked the town manager to contact the property owners to see if there are any plans for the property.

A motion was made by Sharon Jones and seconded by Todd Thomas to send a letter under the blight ordinance to the property owners at 304 Second Avenue. The letter will identify the issues needing to be addressed and the owners given a specific time frame to correct them. The motion carried unanimously.

The Chesapeake Railroad is discontinuing service on their rails from Mt. Jackson to Broadway. However it is not an abandonment of these rails, they could reopen. This would prohibit use now of the Rails to Trails program.

Todd Thomas stated that he represented Timberville by helping with the disaster response in Clendenin, West Virginia.

**BUSINESS AND INDUSTRY:** Ned Overton stated that the biggest news was the opening of Walmart. Austin Garber reported new business licenses for Smoking Q Barbecue and two ice cream vendors. The barbecue and one ice cream business will locate on the old Mason Motors lot. The other ice cream vendor is a truck traveling through town operated by a town resident.

**ZONING ACTIVITY:** Wilda Wine reported the following zoning activity:  
244 South Main Street- a pool deck  
14873 Sunnybrook Court- an addition to a porch

**PARKS AND RECREATION:** Sharon Jones thanked council members for helping with the watering of the planters. Austin Garber thanked Blue Ribbon Nursery for designing the landscaping around the town office and the maintenance crew for doing the planting the shrubbery and placing the stone. Ideas obtained from the council walk through on a park plan will be compiled and distributed.

**AMERICAN LEGION PROPERTY:** Mayor Delaughter has been approached by the American Legion about the possibility of the organization donating their property to the town. Further information will be obtained.

**FINANCE:** Robert Blosser stated he had no further report at this time. Wilda Wine reported that the annual audit is scheduled for the first week in August.

**PERSONNEL:** No other nominations received, Ned Overton made the motion and it was seconded by Sharon Jones to adopt the resolution reappointing Kevin Hinkle to the Board of Zoning Appeals. The motion carried with all members voting in favor. Austin Garber reported that Melinda Cleaver has been hired as a full time employee in the front office. She was chosen from 59 applicants.

**PLAINS DISTRICT MEMORIAL MUSEUM:** Historian Beverly Garber gave a report on historical happenings and events in Timberville. Wilda Wine reported 36 visitors to the museum for the month and 137 volunteer hours logged. The "Honoring our Veterans" exhibit continues along with one of Beverly Garber's Clocks and one of his woodworking. A final occupancy permit has been issued for the new lecture hall. Walmart has given a \$2500 donation to the museum.

**OTHER BUSINESS:** Juanita Price asked about the mowing of the Garber property and the Mason Motor lot. Austin Garber will check with the owners.

**PUBLIC COMMENT:** Sharon Jones stated that the Walmart opening ceremony was a very nice event with the Boy Scouts, Cub Scouts and Girl Scouts participating in the flag ceremony. The ribbon cutting and speeches were nicely organized.

**ADJOURNMENT:** No further business, the meeting adjourned.

**RESPECTFULLY SUBMITTED,**

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Wilda Wine, Clerk

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Donald Delaughter, Mayor