

**MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING  
DECEMBER 8, 2016**

The regular monthly meeting of the Timberville Town Council was held on December 8, 2016 at 7:00 p.m. in the Timberville Town Council Chambers with Mayor Donald Delaughter presiding.

**MEMBERS PRESENT:** Robert Blosser, Sharon Jones  
Ned Overton, Juanita Price  
Todd Thomas, Carl Turner

**PRESENT:** Austin Garber, Town Manager  
Wilda Wine, Clerk/Treasurer  
J. R. Dodd, Police Chief  
Mark Callahan, Town Attorney  
Beverly Garber, Town Historian  
Nolan Stout, Daily News Record  
George Toscano, Commander AL Post 278  
Mike Gray, AL Post 278

**GUESTS:** Dusty Whetzel  
Bethany Turner, Kaylee Seekford BHS Govt.

**PLEDGE OF ALLEGIANCE:** Don Delaughter led the group in the Pledge of Allegiance to the flag of the United States of America.

**MINUTES:** A motion was made by Carl Turner and seconded by Juanita Price to approve the minutes of the November 10, 2016 council meeting. The motion carried with all members voting in favor.

<b>TREASURER'S REPORT:</b>	General Fund	\$105,085.84
	Water/ Sewer Fund	\$194,803.66
	Savings Account	\$989,180.00
	Loan Balance	\$1,038,930.16

**BILLS FOR PAYMENT:** A motion was made by Juanita Price and seconded by Ned Overton to pay the bills as presented. The motion carried with everyone voting in favor.

**POLICE REPORT:** Chief Dodd had no report at this time. He did inform council that he had been invited to speak at a seminar at JMU sometime in late winter.

**DISCUSSION OF AMERICAN LEGION PROPERTY:** Members of the American Legion had approached the Town about giving the property for a park. The Town in return would make a \$5000 donation to the American Legion or a trust formed by the organization to be used for support of several local non-profits. The payments would be made over forty years. After several discussions, a meeting was held with George Toscano and Michael Gray and a list of stipulations were drawn up concerning the

acquisition of the land. (A copy of these stipulations will become part of these minutes). Robert Blosser questioned item #3 which addressed no charges for veterans for the use of the park. This will apply only to the veterans, not family members. A veteran will have to show proof of military service. Robert Blosser also asked about purchasing it instead of entering into a 40 year agreement. He also stated that he adamantly opposed the purchase price which gives the value of \$31,250 per acre for park land. Michael Gray explained that if the property is sold outright, the National American Legion Organization would be entitled to 80% of the proceeds. Mark Callahan stated that he would need something in writing that would give Michael Gray and George Tuscano and other members the authority to enter into an agreement with the Town. He also informed the representatives of the American Legion that it would be their responsibility to develop the trust and to bear all costs of the administration of the trust by their attorney. After review of all seven stipulations agreed upon by the American Legion and representatives of council, Carl Turner made the motion to accept the acquisition of the American Legion property subject to the seven stipulations and both parties agreeing on a contract. Ned Overton seconded the motions. The motion carried with Carl Turner, Ned Overton, Todd Thomas, Sharon Jones, and Juanita Price in favor. Robert Blosser voted no.

**PUBLIC WORKS:** Austin Garber presented council with a list of the jobs completed by the maintenance crew from 11/10/16-12/7/16. (A copy will become part of these minutes). Bod's for the month were 338 mg/L which is 88 mg/L over contract.

Austin stated he will be meeting with VDOT on Monday to discuss the truck traffic on Memorial Park Drive. VDOT is looking at options to control the traffic flow, including signs. The Town was unable to borrow equipment from the City of Harrisonburg to check Inflow and Infiltration flows within the Town sewer. They met with an equipment representative to obtain quotes on equipment to measure the flow. The town's engineer is looking at other options to check and measure the flow. Austin Garber and Robert Blosser met with Nelson Swope to discuss the easement for the water line project from Lone Pine Drive to Legion Hills. Mr. Swope would like the easement be on the southwest side of the gas line easement instead of the northeast side. Karl Shaffer, engineer, is checking with a representative from Columbia Gas to see if this action is feasible. Austin reported that he is still working on getting the HEAL (Healthy Eating Active Living) designation for the Town of Timberville.

**PROCUREMENT POLICY:** A motion was made by Ned Overton and seconded by Sharon Jones to approve the following changes to Article IX: PURCHASES Section 1-9.1. Section B-2 changed from \$2000 to \$5000. Section B-3 changed from \$2001- \$5000 to \$5001- \$15,000 and Section B-4 changed from \$5001- \$10,000 to \$15001-\$50,000. And additional section will read over \$50,000 must be procured by competitive sealed bidding or competitive negotiation. The motion carried with all members voting in favor.

**BUSINESS AND INDUSTRY:** No report.

**ZONING:** No zoning activity for the month.

**PARKS AND RECREATION:** No report.

**FINANCE:** Robert Blosser stated he is waiting to hear from the Department Heads for their budget requests. Mayor Delaughter stated he had looked over the audit report and thought that FY 15-16 had been a good year. Bob stated that it was a good year for water and sewer connections. They actually offset the \$100,000 paid to Sentara RMH.

**PERSONNEL:** Austin Garber announced that Wes Henkel would be retiring effective February 1, 2017.

**PLAINS DISTRICT MEMORIAL MUSEUM:** Historian Beverly Garber read historical happenings in Timberville. Wilda Wine reported 125 visitors since last month. There were 119 volunteer hours logged. The current exhibit is "Native Americans in Plains District". The appraisal fair will be held on February 12<sup>th</sup>.

**OTHER BUSINESS:** None

**PUBLIC COMMENT:** Dusty Whetzel asked Austin Garber to remind VDOT about the drainage problems on Maple Avenue when he meets with them on Monday.

**ADJOURNMENT:** No further business, the meeting adjourned.

**RESPECTFULLY SUBMITTED,**

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Wilda Wine, Clerk

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Donald Delaughter, Mayor