

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

February 11th, 2021

A meeting of the Town of Timberville Council was held Thursday February 11th, 2021 at 7:00 p.m. electronically on zoom with Mayor Donald DeLaughter presiding.

MEMBERS: Carl Turner-Present Ned Overton-Present
Debbie Jessup-Present Sharon Jones-Present
Natalie Sherlock-Present Clarence Fox-Present

PRESENT: Austin Garber, Town Manager
Melinda Cleaver, Clerk/Treasurer
Quinton Callahan, Town Attorney
JR Dodd, Chief of Police

GUESTS: Bill Moore

AUTHORITY TO CONDUCT MEETINGS ELECTRONICALLY: Town Manager Austin Garber read a statement detailing the authority to conduct electronic public meetings to address essential business, citing the Declaration of Local Emergency, the Resolution Authorizing Electronic Public Meetings and the Emergency Ordinance to Address Continuity of Operations, The declaration, resolution and ordinance were adopted at a special meeting held on Tuesday, May 26th, 2020. These orders are in effect for 6 months from the date of adoption. Timberville Town Council and town staff were in attendance. Transaction of business by the meeting participants was conducted through the Zoom electronic conferencing platform and was live streamed on the Town of Timberville's YouTube channel for public viewing. Required notifications were listed on social media outlets and sent by email.

APPROVAL OF MINUTES: Carl Turner made a motion to approve the January Council Minutes and also the minutes from the Special Meeting held in January. Natalie Sherlock seconded the motion.

Roll Call Vote:

Carl Turner-Yes Ned Overton-Yes
Debbie Jessup-Yes Sharon Jones-Yes
Natalie Sherlock-Yes Clarence Fox-Yes

TREASURER'S REPORT: General Fund	\$78,516.02
Water/Sewer Acct.	\$180,931.51
Loan Balance	\$666,158.54
CAT Financial	\$15,338.40
American Legion Park	\$180,000
Money Market Acct.	\$1,240,872.01

BILLS FOR PAYMENT: A motion was made by Sharon Jones and seconded by Natalie Sherlock to pay the bills as presented for the month of February.

Roll Call Vote:

Carl Turner-Yes Ned Overton-Yes
Debbie Jessup-Yes Sharon Jones-Yes
Natalie Sherlock-Yes Clarence Fox-Yes

POLICE REPORT: Chief Dodd reported that the Broadway, Dayton, Bridgewater, Grottoes and Timberville Police Departments have started their quarterly collaborated trainings, which they have done for the last 12-15 years. Taser, use of force and firearms trainings are high liability issues that are

focused upon. The training started this month indoors at the Northern Academy with a highlight on force-on-force training and using marking cartridges with scripted scenarios for the officers. Chief Dodd commented on the criticism by the media for the demand on more mental health/de-escalation training. Chief Dodd was proud to report that this region has focused on those specific types of training for more than a decade and a half already.

Town Manager Austin Garber sent out a proposed form for Council to review. This would allow officers to purchase ammunition to be used for training. Chief Dodd is proposing this because the officers need regular firearms training. The officers can come to the indoor range, on a Saturday, on one of the special training days at the North Academy to have extra training. Officers carry off duty firearms that they are expected to qualify with each year to show that they are proficient with that weapon. A lot of the officers carry a small gun that does not use the same ammunition as their duty weapon. Chief Dodd would like for them to be able to buy ammo for their backup guns solely for training. The availability locally for ammo is not there. The proposed form would allow the Town to purchase the ammo and the then officers would reimburse for the expense. Natalie Sherlock made a motion to proceed with the officer ammunition purchase form request. Debbie Jessup seconded the motion.

Roll Call Vote:

Carl Turner-Yes	Ned Overton-Yes
Debbie Jessup-Yes	Sharon Jones-Yes
Natalie Sherlock-Yes	Clarence Fox-Yes

ROXBURY SUBDIVISION CONSIDERATION: Town Manager Austin Garber stated the Planning Commission met two weeks after the public hearing and discussed the master plan. All of the comments made by the Town, as well as VDOT and Rockingham County's concerns, were addressed by Mr. von Arnswaldt and Mr. Moore. Austin stated after the public hearing he received a call from a resident on Irish Lane expressing concern about the increase in traffic. Austin asked him to send an email so he could forward the concern on to Council and no email was received. There was a question in the public hearing about water pressure and how it would be affected by adding the new homes. The engineer ran calculations and modeled the system with the proposed new homes and it came back that there would be a .1 pound per square inch of pressure that would be lost. Austin states that would not be noticed and the water system is good to go. Mayor Delaughter asked Mr. Moore about the water line being relocated on Irish Lane. Mr. Moore stated that was correct. Carl Turner made a motion to approve the master plan. Ned Overton seconded the motion.

Roll Call Vote:

Carl Turner-Yes	Ned Overton-Yes
Debbie Jessup-Yes	Sharon Jones-Yes
Natalie Sherlock-Yes	Clarence Fox-Yes

PUBLIC WORKS: Mayor Delaughter stated that Council received Maintenance Supervisor Chris Coffman's nice long list of work that was completed.

Austin Garber asked Council if they wanted the Planning Commission to continue to discuss occupancy limits. Natalie Sherlock and Mayor Delaughter both stated that they wanted them to continue to discuss.

Austin will be getting bids from contractors on the demolition on the corner of Church and Main Street. He has had meetings with EPA, DEQ and County Representatives and they have been giving him guidance on how to proceed. They have also been very supportive of going through the process. Austin stated this was not going to be an in-expensive project. He stated he would try to get all the quotes and information together before the budget amendment discussion so that expense could be included. EPA pushes for the property owner to have their contractor take of the removal and disposal of hazardous materials. It is considerably cheaper for the owner to do that. EPA will come in and do it and then they will seek reimbursement from the property owner. Austin stated that the expense that the Town incurs will not be paid back by selling the vacant lot. The expense will be much greater than the value of the lot. Mayor Delaughter asked the town attorney how to get the remaining balance paid. Town Attorney Quinton Callahan stated the Town would have to sue the land owner and then go after the deficiency

balance by getting a judgement. He stated that the possibility of getting a piece of paper stating that the Town is owed money is high and the likelihood of getting money is low.

Austin stated that the office will be closed on Monday, February 15th for President's Day.

Mayor Delaughter stated that Chris and the work crew are starting on the Sporting Complex by laying block inside, partitioning some of the rooms and have removed all of the utilities. The goal is to get the inside completed by late Spring and the entire project done by early Summer. The Mayor stated that Austin, Melinda, Chris and himself have put together a rough budget and a spreadsheet was sent out to Council.

PROCLAMATION: Ned Overton read the Proclamation for the Rockingham Cooperative. A signed copy will become part of the minutes. Ned Overton made a motion to adopt the Proclamation. Carl Turner seconded the motion.

Roll Call Vote:

Carl Turner-Yes	Ned Overton-Yes
Debbie Jessup-Yes	Sharon Jones-Yes
Natalie Sherlock-Yes	Clarence Fox-Yes

Mayor Delaughter wanted to make sure that it is put on the sign at the Town Office congratulating the Coop for 100 fantastic years.

REVENUE REPORT: Clerk/Treasurer Melinda Cleaver explained each line of the Treasurer's Report to Council. Town Manager Austin Garber scheduled the budget meeting for Thursday, February 25th 2021 at 6:30PM. The meeting may be held at the Town Hall if Austin can arrange the room to adhere to the social distancing guidelines. Melinda reminded that the agenda for the budget meeting would be an overview of information by Austin, budget amendment discussion and the wish list from the department heads. Mayor Delaughter stated he wanted the Public Works and Police Committees to meet and bring back their recommendations to Council as to what projects they want to spend money on.

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Cleaver, Clerk

Donald Delaughter, Mayor