

MINUTES OF TIMBERVILLE TOWN COUNCIL MEETING
January 12, 2017

The regular monthly meeting of the Timberville Town Council was held Thursday, January 12, 2017 at 7:00 p.m. in the Timberville Town Council Chambers with Mayor Donald Delaughter presiding.

MEMBERS PRESENT: Robert Blosser, Sharon Jones,
Ned Overton, Juanita Price
Todd Thomas, Carl Turner

PRESENT: Austin Garber, Town Manager
Wilda Wine, Clerk/Treasurer
J. R. Dodd, Police Chief
Chris Coffman, Town Superintendent
Quentin Callahan, Town Attorney
Nolan Stout, Daily News Record
Beverly Garber, Town Historian

GUESTS: Paula and Larry Bowman

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

MINUTES: A motion was made by Carl Turner and seconded by Juanita Price to approve the minutes of the December 8, 2016 town council meeting. The motion carried with all members voting in favor.

TREASURER'S REPORT: General Fund	\$ 136,997.17
Water/Sewer Fund	\$ 205,803.28
Savings Account	\$1,046,886.13
Construction Loan Balance	\$1,029,930.16

BILLS FOR PAYMENT: A motion was made by Robert Blosser and seconded by Todd Thomas to pay the bills as presented. The motion carried with all members voting in favor.

POLICE REPORT: Chief J. R. Dodd reported that the case involving the assault of the loss prevention person at Walmart has been solved with the help of the public and the use of Facebook. Three people were charged. Sgt. Crider and Officer Scholten volunteered to attend an Emergency Medical Responder Class. The class was 61 hours. It was paid for by Rockingham Co. Fire and Rescue. The Town will now have one EMT and two Emergency Medical Responders. Robert Blosser asked if all the equipment budgeted for had been purchased. He would like to have an Open House to show the public the new equipment. Chief Dodd indicated that he was working towards that goal. Carl Turner stated he had heard positive comments about the presence of officers during the day and night.

PUBLIC WORKS: Town Manager Austin Garber gave council a list of the jobs completed by the maintenance crew for the month. He stated that BOD's for the month were 216mg/L. VDOT asked if the town still wanted signs erected to try to alleviate the truck traffic on Memorial Park Drive. The signs

would not prohibit truck traffic at this time, but would be directional. VDOT would evaluate the effect of the signs after they have been installed for a while. The council agreed for VDOT to erect the signs. VDOT is also looking at the water runoff on Maple Avenue. Ned Overton was able to show them a good video. Sharon Jones asked if they were looking at raising the speed limit on Lone Pine Drive to 35 mph. They are evaluating this request and they will also be looking at a request made by Nathaniel Kelley on the west side of his building on Second Avenue. The letter was sent to Windcrest Farms concerning the DEQ permit to enlarge the farming operation. The town received no response. Currently the request is incomplete, awaiting the nutrient management plan. DEQ will notify the town when the open comment period is held. Quentin Callahan updated the council on the American Legion property. They are awaiting a response from the American Legion's attorney. Robert Blosser and Austin Garber had met with Nelson Swope earlier concerning the placement of a water line on Lone Pine Drive. He had requested that it be placed on the other side of Columbia gas easement. Columbia Gas has tentatively agreed to the placement.

Quentin Callahan explained that there were two options dealing with the Tusing house on Second Avenue. The town can either use eminent domain, which means taking possession of the property, or file a law suit under the blight ordinance. The cost of razing the property could be attached to the delinquent town taxes now due. Council asked Quentin to contact the county attorney to find out who paid the county taxes and see if there had been any conveyance of the property. Once it has been determined who paid the taxes and who the owner is, they will be contacted to see what their intentions are for the property.

Austin Garber met with Randy Seitz, Blue Ridge Designs, and Ed Blackwell, Blackwell Engineering and two residents, Mr. and Mrs. Shamblin representing the property owners on Rill Road of "The Summit." The owner of the subdivision is seeking to have the 55 and above age restriction removed from a percentage of the undeveloped land. They are working with the current residents to address concerns and could possibly have a preliminary plan before the end of the month along with a list of proffers.

Austin Garber reported there had been some interest in the "old Mason Motors Lot" on Timberway. A request was received asking about the availability of water and sewer and the costs of fees for applying for a zoning permit. The property is zoned B-1 and the inquirer stated that the use would be either retail or restaurant. Robert Blosser asked if the water on the lot was supplied by Food Processors. Austin informed him that the water for those properties all go through a master meter, but the town bills for the water directly and then pays an agreed upon amount to Food Processors.

A meeting will be set up to discuss the HEAL Initiative (Healthy Eating and Living community designation). Austin will see if there is a representative that can come to speak to council.

Mayor Delaughter asked to set up a meeting with both police chief Dodd and town manager Austin Garber to discuss the status of the goals set for 2016 and discuss goals for 2017.

An updated proposal has been requested to do the water resistivity testing. Once the proposal has been received, the testing will proceed.

YEARLY UPDATED STATS: Austin Garber reported the following activity for the year:

39 Zoning permits- 8 accessory buildings, 16 single family dwellings, one business (RMH) and 14 miscellaneous.

The maintenance crew responded to 302 Miss Utility locates. There were 13582 visits to the Town website, including 80 different countries.

BUSINESS AND INDUSTRY: Ned Overton had no additional report.

ZONING ACTIVITY: Wilda Wine reported on zoning permit for a garage and addition at 3290 Legion Way.

PARKS AND RECREATION: Sharon Jones had no report.

FINANCE: Robert Blosser stated that budget meetings would begin soon. He asked that all planned projects for FY16-17 be completed.

PERSONNEL: A resolution was presented to appoint Dave Jordan from Broadway to the Broadway-Timberville Joint Board of Zoning Appeals. A motion was made by Ned Overton and seconded by Todd Thomas to approve the resolution. The motion carried with all members voting in favor.

With the retirement of Wesley Henkel, Austin Garber asked for permission to hire two employees with the salary allocated to Wesley Henkel plus an additional \$2000 if necessary and the reduction of the part time budget. The part time employees would be primarily used for weekend work and mowing. Ned Overton made the motion to hire two employees. It was seconded by Todd Thomas. The motion carried with all members voting in favor.

COMMITTEE APPOINTMENTS: Mayor Delaughter asked if any of the council had a preference for a committee to serve on to let him know.

REAPPOINTMENT OF TOWN MANAGER: A motion was made by Sharon Jones and seconded by Ned Overton to reappoint Austin Garber as town manager. The motion carried with all members voting unanimously.

VICE MAYOR APPOINTMENT: Robert Blosser made the motion to appoint Ned Overton as vice mayor. The motion was seconded by Carl Turner. The motion carried with all members voting unanimously in favor.

PLAINS DISTRICT MEMORIAL MUSEUM: Beverly Garber, Town Historian, read a list of historical happenings in Timberville. Wilda Wine reported 104 visitors for the month. The current exhibit is "Native Americans in Plains District. The Antique Appraisal Fair will be held Sunday February 12th.

OTHER BUSINESS: Robert Blosser asked if the Town would be able to annex by ordinance after August 1, 2017. It will be ten years since the annexation agreement was signed by Rockingham County. He brought up the subject of the Broadway addresses in Timberville since this would also affect future annexed areas. He asked Austin Garber to verify the annexation date and to check with the legislative officials to see if there was someone higher in the post office that the town could speak to concerning this problem. When last contacted the post office officials indicated that they could not do anything until 2018.

SIGNATURE CARDS: Upon approval of these minutes, Ned Overton will be signing checks as Vice Mayor. Mayor Delaughter asked that Robert Blosser still have the ability to discuss financial issues with the bank. A letter will be written at that time, to name Robert Blosser as a financial contact.

COUNCIL PICTURES: Council members were ask to remain long enough to get a group picture.

PUBLIC COMMENT: None

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Wilda Wine, Clerk

Donald Delaughter, Mayor