

MINUTES OF TIMBERVILLE TOWN COUNCIL MEETING

MARCH 9, 2017

The regular monthly meeting of the Timberville Town Council was held Thursday, March 9, 2017 at 7:00 p.m. in the Timberville Town Council Chambers with Mayor Donald Delaughter, presiding.

MEMBERS PRESENT: Robert Blosser, Sharon Jones
Ned Overton, Juanita Price
Carl Turner

PRESENT: Austin Garber, Town Manager
Wilda Wine, Clerk/Treasurer
Melinda Cleaver, Office Assistant
J. R. Dodd, Police Chief
Chris Coffman, Maintenance Supervisor
Mark Callahan, Town Attorney
Beverly Garber, Town Historian
Nolan Stout, Daily News Record
George Toscano, Commander American Legion Post 278

GUESTS: None

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

MINUTES: A motion was by Carl Turner and seconded by Ned Overton to approve the minutes of the February 9, 2017 meeting as presented. The motion carried with all members voting in favor.

TREASURER'S REPORT:	General Fund	\$ 166,910.34
	Water/Sewer Fund	\$ 197,619.52
	Savings Accounts	\$1,046,886.13

Wilda Wine reported that the Town had received a Loan Commitment letter from Farmers and Merchants Bank good until March 22, 2017. This loan would convert the current construction loan which is an interest only loan to a ten year loan with monthly payments of \$9627.00. The current amount due is \$1,012,000.00. The new loan would have an interest rate of 2.65% for the first five years. The interest on the next five years would be 2.28% plus the Treasury Maturity rate at the time. Robert Blosser asked if there were any caps on the interest rate after the first five years. There is currently an outstanding bill for Pennoni and Associates for engineering. Treasurer Wilda Wine asked if the council wished to pay the bill from existing funds or add to the amount of the loan. It was the consensus of the council to add the bill to the loan since the services were a part of the construction projects. Robert Blosser will call the bank and clarify the interest rate and change the amount of the loan to reflect this bill.

BILLS FOR PAYMENT: A motion was made by Sharon Jones and seconded by Juanita Price to pay the bills as presented. The motion carried with all members voting in favor.

POLICE REPORT: Chief J. R. Dodd had no report for the month.

PUBLIC WORKS: Austin Garber gave council a list of the jobs completed by the maintenance crew for the month. He also updated them on the BOD's for February and March. February's were 18mg/L over the limit and March's were 107 mg/L over the limit. He reported that there was no update on the Summit property. The developer did not have everything ready for the Planning Commission Meeting in February. The Town has not been able to contact or locate the owner of the house on Second Avenue. Mark Callahan stated his law firm subscribes to a service that may be able to locate the owner or the person who paid the County's real estate taxes. The Town would be charged a fee for this service. Police Chief J. R. Dodd stated the police department may have access to this service also. Robert Blosser stated that he wanted the Town to pursue some type of action. Mark Callahan stated he had given council several options. He just needs to know which way to pursue. The Rockingham County official deemed the property uninhabitable, but did not condemn the property. There are currently approximately \$1700 in back taxes due.

In response to a question about rezoning 11 acres of the old Mason Motor Lot, Austin Garber stated there would be no consideration without a plan being submitted.

Two new employees have been hired to fill the maintenance positions. They are Austin Collins and Nathan Turner.

AMERICAN LEGION PROPERTY: George Toscano, Commander of American Legion Post 278, spoke to the group concerning the acquisition of the Legion Property. Mark Callahan had not been able to contact the Legion's attorney. Mr. Toscano, said no one had contacted him. Mark has questions about who can sign the documents. The original bylaws and articles in 1948 stated there were 5 trustees. Currently the Post Executive Committee handles all real estate transactions. Mayor Delaughter asked Mark Callahan to work with Mr. Toscano to finalize the transfer of property to the Town. Mr. Toscano informed the council that the Community Foundation Trust would be handling the distribution of funds for the Legion to the charitable organizations.

BUSINESS AND INDUSTRY: Ned Overton had no report. Austin Garber reported that the Economic Development Authority met to review a request from Sunnyside Home. They were asking for issuance of an additional \$10,000,000 loan. The Economic Development Authority will meet within the next three months to discuss how to use the funds in the EDA account. The current balance of the account is \$14,000.00.

ZONING ACTIVITY: Wilda Wine reported seven new home construction permits for the following:
14960 Woodcreek Lane, 14980 Woodcreek Lane, 14940 Woodcreek Lane
3519 Majestic Circle, 3460 Majestic Circle, 3529 Majestic Circle, and 3175 Legion Way

PERSONNEL: There is currently a vacancy on the Planning Commission. To date there has been two people expressing interest in the position. Robert Blosser stated he wanted to see a consistent procedure in place for filling the position. He made a motion to advertise on the Town's website and social media including Facebook and the Journal. After receipt of applications, the interested persons will be interviewed by council. Sharon Jones seconded the motion. The motion carried with all members voting in favor.

PLAINS DISTRICT MEMORIAL MUSEUM: Historian Beverly Garber read of list of historical events. Wilda Wine reported 55 visitors for the past month. The current exhibit "Native Americans in Plains District" will continue through April. April 30th there will be a program presented by Gene Driver and Ben May on

their Indian Artifacts and where they were found. The J. Frank Hillyard Jazz Band will be performing on Sunday March 12th at the museum. April 1st will be the annual Dinner/Dance Fundraiser at the Community Center.

OTHER BUSINESS: Robert Blosser asked if the Public Works Committee would be meeting. There will be a meeting scheduled. He also wanted the contact information from the Town Manager concerning the Post Office and the changing of addresses for the annexed area that should be Timberville instead of Broadway. He also asked about the procedures that would be necessary should the Town decide to take the growth area into the Town limits. The agreement with Rockingham County not to annex for ten years will end later in 2017. Mark Callahan stated that it can be done by ordinance but a survey will be necessary. He will send a memo to Austin Garber concerning boundary adjustment. He will check to see if a new survey is necessary.

Austin Garber wanted to wish the Broadway Girls Basketball Team luck in the State Championship Game to be played on Friday.

FINANCE: Mayor Delaughter stated that he challenged Chief J. R. Dodd to eliminate the need for additional \$20,000 in overtime pay. This item will be removed from the proposed budget. Treasurer Wilda Wine will provide Chief Dodd with a monthly update on part time and overtime salary amounts. A meeting will be held Tuesday March 14th at 5:30 p.m. to discuss budget including employee salaries.

PUBLIC COMMENT: None

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Wilda Wine, Clerk

Donald Delaughter, Mayor