

**MINUTES OF TIMBERVILLE TOWN COUNCIL MEETING**  
**November 9, 2017**

The regular monthly meeting of the Timberville Town Council was held Thursday, November 9, 2017 at 7:00 p.m in the Timberville Council Chambers with Mayor Donald Delaughter presiding.

**MEMBERS PRESENT:** Robert Blosser, Sharon Jones,  
Ned Overton,  
Todd Thomas, Carl Turner

**PRESENT:** Austin Garber, Town Manager  
Wilda Wine, Clerk/Treasurer  
J. R. Dodd, Police Chief  
Melinda Cleaver, Office Assistant  
Mark Callahan, Town Attorney  
Beverly Garber, Town Historian

**GUESTS:** Arthur Blanchette, Jr., Nick Townsend  
Mike and Jenelle Roderick  
Don and Lisa Wells,  
Clay and Carter Wells  
Carl "Dusty" Whetzel

**PLEDGE OF ALLEGIANCE:** Mayor Delaughter led the group in the Pledge of Allegiance to the American Flag.

**MINUTES APPROVAL:** A motion was made by Todd Thomas and seconded by Carl Turner to approve the minutes of the October 12, 2017 Timberville Council Meeting as presented. The motion carried with all members voting in favor.

<b>TREASURER'S REPORT:</b> General Fund	\$ 89,461.61
Water/Sewer Fund	\$ 95,420.54
Savings Accounts	\$1,084,684.09

**BILLS FOR PAYMENT:** A motion was made by Ned Overton and seconded by Carl Turner to pay the bills as presented. The motion carried with all members voting in favor. Treasurer Wilda Wine reported that Waste Management has been contacted because no landfill expenses have been charged this fiscal year. This was an oversight and will be corrected.

**POLICE REPORT:** Police Chief J. R. Dodd reported that the department had a missing person from the Living Waters nursing home. Several organizations worked together on the search. They included the Rockingham County Sheriff's Department, Rockingham County Fire and Rescue, and Harrisonburg City Police and Fire Departments, who used an aerial drone. Chief Dodd stated he was impressed with the response from all agencies and how well they worked together. Both of the new police vehicles are in use. Rockingham County ECC is looking at several versions of software for reporting incidents. By budget time, they should have made a decision so that localities will know the cost. Officer Hooke applied for a technical grant from Walmart and was awarded \$1000. No decision has been made on how to use the funds.

**GOOD CITIZENSHIP AWARD:** On September 20, 2017 there was a water rescue event where a citizen fell into the river. Nick Townsend was fishing in the river at the time and came to the aid of the victim. Mayor Delaughter presented Mr. Townsend with a Good Citizenship Award for outstanding service on behalf of the town.

**PUBLIC WORKS:** There was no report from the maintenance department since Chris Coffman is on vacation. Austin Garber reported that BOD's were 81 over the town's limit.

There have been complaints about trash containers being left on the streets after trash pickup. It was the consensus of the council that there be no trash and recycling containers on the streets before 7:00 a.m. the day before scheduled pickup and after 7:00 p.m. the day after pickup. A motion was made by Carl Turner and seconded by Ned Overton to have Mark Callahan draft an ordinance to this effect with penalties the same as the other ordinances under Section 3.1. 10. The motion carried with Carl Turner, Ned Overton, and Sharon Jones voting in favor. Todd Thomas and Robert Blosser voted no. Carl Turner asked that some type of notification be sent to the residents.

Open Air Burning was another issue discussed by council. They agreed to allow recreational fires as long as they were manned. The issue with burn barrels and open air burning of brush still needs to be addressed. Attorney Mark Callahan had given council a copy of the City of Harrisonburg's ordinance. He will bring two or three other localities' ordinances for town review. Robert Blosser stated he would like to see Rockingham County notify the town of permits issued for open air burning within the town's limits. Council will review the other ordinances and make a decision possible at the January meeting.

Austin Garber stated that he has received two bids for demolition for the blighted property on Second Avenue. A legitimate buyer has an attorney working to get a clear title from all property owners. They are working to comply with the December 31<sup>st</sup> deadline for demolition. The town will collect all delinquent and current taxes as well as legal fees upon settlement.

Austin Garber stated that he received an estimate for roughing in a path for river access on the property owned by Bill Holtzman behind the Chevron Station.

The Town Manager and Ned Overton attended the Bike Walk Summit which was a follow up from last year's summit meeting.

VDOT has placed the "No Trucks" sign on Main Street to be visible before trucks enter Memorial Park Drive. This will enable the police department to enforce the "No Trucks" designation of Memorial Park Drive.

Robert Blosser questioned the fluctuating monthly charges of REI Labs. It was explained that this testing includes both water quality testing and BOD's. The health department has a schedule for the water quality testing. Some are on a weekly basis and others are quarterly. Some require single testing and while others include multiple tests.

Carl Turner asked the status of the Walmart outparcel on New Market Road. Austin Garber stated the site plan has been received. He is waiting on the lighting and signage details from the engineers.

The plans for the Auto Zone are complete. Once Food Processors finalizes the water connection details, a permit can be issued by the Town.

Austin Garber stated he received a cost estimate from Karl Schaeffer from Pennoni Associates not to exceed \$2000 to explore the interconnection of water services from Food Processors for future annexation. Robert Blosser asked the status of the Nelson Swope water line proposal. He stated that the Town complied with his request to move the water line on the property. Mr. Swope wanted to talk to a developer to see the best use of the property before making a decision. Robert Blosser asked council to meet again with Mr. Swope.

**BUSINESS & INDUSTRY:** No Report

**ZONING ACTIVITY:** Wilda Wine reported the following zoning activity:

15340 American Legion Drive- accessory building

353 Third Avenue – a pool (installed earlier)

3500 Majestic Drive – New Construction

3510 Majestic Drive- New Construction

3499 Majestic Drive- New Construction

**PARKS AND RECREATION:** No report.

**FINANCE:** No Report

**PERSONNEL:** It was decided not to have a Christmas Dinner for council and staff. Don Delaughter stated he was good with dividing the \$1000 with staff, adding it to their regular bonus. Employees could decide if they wanted to donate to charity or hurricane relief. Austin Garber and J. R. Dodd will take care of their respective employees with bonuses.

**PLAINS DISTRICT MEMORIAL MUSEUM:** Beverly Garber reported on random happenings in Timberville mostly during the 1940's. Wilda Wine reported 66 visitors for the month and 142 volunteer hours logged. The current exhibit is 18<sup>th</sup> and 19<sup>th</sup> Century Grist Mills in Plains District. Also, two smaller exhibits, Folk Art and Bird Haven, are on display.

**OTHER BUSINESS:** Timberview Crossing will be dedicating their new flag pole on Friday November 10<sup>th</sup> and invited Mayor and Council to attend.

**PUBLIC COMMENT:** Dusty Whetzel questioned when yard waste was picked up in Town. He was informed of the schedule which is the Third Monday of December, January, and February and the First Monday the rest of the year. He asked why the Town did not still maintain a burn pile for the citizens. It was explained that DEQ has put restrictions on open air brush burning.

**ADJOURNMENT:** No further business or comments, the meeting adjourned.

**RESPECTFULLY SUBMITTED,**

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Wilda Wine, Clerk

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Donald Delaughter, Mayor

