

Sergeant Larry Good from Broadway also participated, along with members from the Timberville Volunteer Fire Department. Wal-Mart contacted Chief Dodd about toys they had that had been donated to a program that had already ended. The Town Maintenance crew delivered them to the Town Office where Town staff worked with the Guidance Counselor from Plains Elementary to distribute the toys. Austin Garber stated that Cecilia, our Marketing and Events Coordinator posted on Facebook that if anyone wanted to donate to Shop with a Hero next year, they could donate through the Santa Claus at the Christmas Village. Chief Dodd noted how well the town employees and community all work well together. Austin Garber thanked all town employees for everything they do.

PUBLIC WORKS: Town Manager Austin Garber gave the council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes. No BOD report. There was a vacancy on the Broadway Town Council that was filled by a Board of Zoning Appeals member, therefor leaving a vacancy for the Board of Zoning Appeals. Joan Shifflett is who they want to appoint to the BZA. Since it's a joint board, Timberville and Broadway both have to consent to that appointment. Ned Overton moves to adopt the resolution and seconded by Sharon Jones, with all present members voting in favor. Austin Garber spoke with the realtor who is handling the 2nd Ave property. There are multiple liens on this property, one that includes a credit card lien and the company has gone out of business. They have contracted with a third party to try to petition the court to get this resolved. Attorney Mark Callahan stated we did a resolution for the Tusing property but the code says it needs to be an ordinance. To maintain a clean table of contents, code 3-1.11 will be Spot Blight Ordinances by Property. He explained that sub paragraph A. would be the Tusing property, sub paragraph B. would be the next one and so forth. An ordinance will be done each time, but it will be a sub paragraph. Robert Blosser moves to adopt 3-1.11A and Ned Overton Seconded the motion with all present members voting in favor. Austin Garber Stated Planning Commission directed Attorney Mark Callahan to send a letter to the property owner of 157 North Main Street. Mark States it will be mailed out Friday, December 14th and all received a copy of the letter. Austin Garber reported VDOT has been in town working on sidewalks. Austin received a preliminary plat from Timberview Crossing who purchased the McCauley Property at the auction. They have a plan laid out for duplexes and single-family residences, totaling 48 living units. There was discussion about possible solutions for the discontinuation by Waste Management of recycling. Austin told council they would have a to make a decision if they wanted to distribute the savings to residents prior to March billing. Ned Overton pointed out tonnage could in turn increase the Waste Management bill since recycling went down. Council will revisit this at next council meeting. Mayor Delaughter would like to see the numbers for reduction per household.

BUSINESS AND INDUSTRY: Ned Overton reported that the Christmas Village had 4,000 visitors with \$20,000 spent. Some of the visitors have been from Newport News, Tidewater, Lynchburg, Maryland, Delaware and the Eastern Shore. The vendors have been keeping track of the locations of the different visitors. Austin Garber reported the Elf on the Business has been very successful with all the businesses expressing their appreciation. As of today, which is half way through, there have been 977 different participants register. There have been 1700 registrations because of some people registering multiple times. The new 7/11 is set to open December 28th.

ZONING ACTIVITY: Melinda Cleaver reported the following zoning activity:
3580 Majestic Circle-Accessory Building

PARKS AND RECREATION: Mayor Delaughter stated that after the new year they need to have a meeting and look at park design.

FINANCE: Robert Blosser finished his review on the annual audit. Again, he reminds department heads to begin compiling their list of potential capital items for next years budget. He stated that Melinda Cleaver will get the Money Market Accounts set-up once the November minutes are signed.

PERSONNEL: Austin Garber is very happy with all town staff.

PLAINS DISTRICT MEMORIAL MUSEUM. Historian Beverly Garber reported on happenings in Timberville. Melinda Cleaver reported the current exhibit on display is "Old Houses – 1700-1800 Still Standing in Plains District. Additionally, showing is a smaller exhibit: Top Hats-Hairpins & Evening Purses from the collection of Betty Driver, Broadway VA.

OTHER BUSINESS: Robert Blosser stated he would like a press release about the recent annexation.

PUBLIC COMMENT: Town resident Arthur Blanchette, who works at Wal-Mart, expressed the need for a crosswalk at the intersection of McCauley Drive to American Legion Dr. He also would like sidewalks on McCauley Drive. Austin Garber stated he would follow-up with VDOT.

Robert Blosser wanted to know if VDOT would work on the West Side of North Main Street. Austin Garber said they would.

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Cleaver, Clerk

Donald Delaughter, Mayor