

annexation. There was no public comment. Austin Garber also stated that the county and VDOT were notified and neither had a comment. Robert Blosser made a motion to adopt the annexation by ordinance of the 32.825 acres. Ned Overton seconded the motion. A roll call vote was obtained with all members voting in favor. The Planning Commission was in agreement of the rezoning. There was no public comment. Ned Overton made a motion to rezone the 3 acres purchased by Sentara from A-2 to B-1 and the remaining 29.825 from A-2 to A-1 agriculture. Todd Thomas seconded the motion. A roll call vote was obtained with all members voting in favor.

BILLS FOR PAYMENT: A motion was made by Todd Thomas and seconded by Carl Turner to pay the bills as presented. The motion carried with Robert Blosser, Sharon Jones and Juanita Price voting in favor. Ned Overton abstained.

POLICE REPORT: Chief J. R. Dodd was absent.

Mayor Delaughter reported the new radios were installed and switched over to the new system. The second half of civilian active shooter training at Cargill was completed. Most of the team have received this training. The officers did Lunch with Heroes at Plains Elementary School. They spent two hours with lunch groups, did after school literacy night where they read to four groups and participated in hero's day outside. Mayor Delaughter gave an update on Shop with a Hero program and there were some issues with receiving a grant from Wal-Mart. He contacted the Lions Club and they were able to obtain the grant. Wal-Mart, Pilgrims, Cargill, The Lions Club and Trinity United Church or Christ will all partner for this event, which will be held on Tuesday, December 11th.

PUBLIC WORKS: Town Manager Austin Garber gave the council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes. VDOT has been in town working on The West Side of North Main Street and Maple Ave. The maintenance crew removed the stumps on Maple Ave. Carl Turner stated he was approached by a resident who lives on East C Street about the shape of the sidewalk and how uneven the sections of sidewalk are. Austin Garber said that VDOT stated it was not their responsibility so the town would look into it. Mayor Delaughter reported the Rockingham County work crew has been pressure washing different locations in town and will be coming monthly for cleanup. Austin Garber gave an update on the lien information for 304 2nd Ave. that's current through November. He contacted the realtor. They have been trying to close, but having a hard time due to the list of liens against the property. Attorney Quinton Callahan stated that if the property sells, the town's lien will be paid. Robert Blosser asked what the town could do to expedite the sale. Attorney Quinton Callahan stated it would be something he would check into and consult with Attorney Mark Callahan about. Quinton suggested to leave it with the realtor for possibly a year before trying to force a sale due to accruing more expense. He stated he would do a memo to Austin Garber to distribute to council on what the procedure is to sell the house. Austin Garber received evaluation from the county on the Crist property. The county stated the building could implode at any point and he suggests to blight the property. Mayor Delaughter inquired on the process of blighting. Austin stated he has sent letters to the property owner with no response. Robert Blosser asked how the town would receive funds back if they demolish the building. Attorney Quinton Callahan recommends to start the blighting process since the building is unsafe. Robert Blosser wants the owner contacted by certified mail. Austin Garber points out that's part of the blight process. Quinton suggests to do research on who the owner is and that a letter will be sent from his office letting them know what intentions the town has and they have 30 days or action will be taken to declare it blighted. Karl Magenhofer of the Planning Commission suggested to send the pictures to the rest of the group for review. Cecilia and Austin met with Immerge Technology who will provide a quote on updating the website.

BUSINESS AND INDUSTRY: Austin Garber spoke on not doing the traditional tree lighting event at the Community Center. He presented doing an elf on a business. The elf will be moved to a different business daily. The town will still purchase gift cards to be distributed by the business who has the elf on their roof for that day. Cecilia will promote this event.

ZONING ACTIVITY: Melinda Cleaver reported the following zoning activity:
15349 Lone Pine Dr-New Mobile Home 3519 Majestic Circle-Addition to deck

PARKS AND RECREATION: Mayor Delaughter stated that there needs to be a second parks and rec meeting about the existing park, since their first meeting was about the new park. He states the need to discuss the pool.

FINANCE: Austin Garber gave the council an expenditures list on each department's budgeted items. Robert Blosser started the review on the annual audit. He reminds department heads to begin compiling their list of potential capital items for next years budget.

PERSONNEL: No Report

PLAINS DISTRICT MEMORIAL MUSEUM. Historian Beverly Garber reported on happenings in Timberville. Melinda Cleaver reported the current exhibit on display is 19th and 20th Century Local Quilts from the Valley and nearby areas. Additionally, showing is a smaller exhibit: Top Hats-Hairpins & Evening Purses from the collection of Betty Driver, Broadway VA.

OTHER BUSINESS: Sharon Jones stated Heart of the Home signs on Main St and 211 block the vision of cars coming North. Also, a complaint she received on Lone Pine Dr and 211, the shrubs are tall and blocking vision.
Todd Thomas congratulated Natalie Sherlock on being elected to the council.

PUBLIC COMMENT: None

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Cleaver, Clerk

Donald Delaughter, Mayor