

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

September 13th, 2018

The regular monthly meeting of the Town of Timberville Council was held Thursday, September 13th, 2018 at 7:00 p.m. in the Town’s council chambers with Mayor Donald Delaughter presiding.

MEMBERS PRESENT: Robert Blosser, Ned Overton, Juanita Price
Todd Thomas, Carl Turner

PRESENT: Austin Garber, Town Manager
Wilda Wine, Clerk/Treasurer
Melinda Cleaver, Clerk/Treasurer Appointee
Mark Callahan, Town Attorney
J. R. Dodd, Police Chief
Michele Dean, Assistant Treasurer
Beverly Garber, Town Historian

GUESTS: Paula and Butch Bowman Jonathan Stokes
Natalie, Avalene and Keirianna Sherlock JoAnn Campbell
Nathanael & Nichole Kelley Leah Stambaugh
Colleen Gray Jon Shrock
Tiffany Heshman Michael Schweigert
Ryin Spessert Myron Stambaugh
Tyler Jenkins

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

APPROVAL OF MINUTES: A motion was made by Carl Turner and seconded by Ned Overton to approve the minutes of the August 9th, 2018 council meeting with the correction of the spelling of Quinton Callahan’s name and the redline version of the inoperable vehicles was emailed to Austin Garber by the Town Attorney. A correction was made to the closed session motion from August 30th. Ned Overton made a new motion to accept the Town Manager’s recommendation to hire Cecilia Valdez with a second from Juanita Price with all council members voting in favor. The motion carried with all present members voting in favor with the exception of Robert Blosser, who was not present at the August meeting.

TREASURER’S REPORT:

General Fund	\$39,732.02
Water/Sewer Acct.	\$156,010.02
Savings Account	\$1,216,532.66
Loan balance	\$898,604.65

BILLS FOR PAYMENT: A motion was made by Todd Thomas and seconded by Carl Turner to pay the bills as presented. The motion carried with all members voting in favor.

POLICE REPORT: Chief J. R. Dodd reported that the Police Department did a power point presentation and walk through at Plains Elementary for teachers and administration. Cargill contacted Chief Dodd about advice on active shooter information. The Police Department will do the same power point presentation with their managers and do a walk through of the building. Chief Dodd was also contacted by Angie, the manager from Wal-Mart, to do Shop with a Hero. Wal-Mart has \$1000 of grant money to get it started. Chief Dodd said he would reach out to some other people for donations. He will work with Plains Elementary for a list of kids in this area who would be appropriate for the program. Ned Overton mentioned he may have someone to donate.

PUBLIC WORKS: Town Manager Austin Garber gave the council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes. Last month Ms. Mathias addressed the council about her neighbors back yard. Austin Garber went out and took pictures of the property. It looks like to him that the property management company has been doing some work. He's hopeful it will remain manageable. He met with VDOT and the surveyor about the annexation. They looked at the plat where Sentara wants to purchase. The area is 82 ½ feet South towards Broadway where they want to expand, the line will come off of that corner and head over towards Lone Pine Dr. It's going to be about 100 feet South on Lone Pine Dr. where the fence runs down through the field. VDOT said that should be a sufficient amount of land to get the road right of way. Sewer will be on the North side of where the future road will go, which is already in place. The water line extension, back to Lone Pine, will be on the South side. The survey will not reflect easements for the future road. There will be room to vary it. The survey may take 2-3 weeks. Austin Garber received a call from a property owner who has a house on Hollar Circle and the house is non-conforming. It was grandfathered because it was built prior to the adoption of the Land Development Regulations. She would like to sell the property, but because of the non-conformities the buyers/lenders are asking for a letter saying it was destroyed and can be rebuilt the way it was. Austin Garber talked to the town attorney, and based on his interpretation it cannot be rebuilt because it's a non-conforming use for that zoning district and it doesn't meet the setback requirements. Austin Garber recommends council to send it the Planning Commission for review to think about changing the zoning from B-1 (commercial) to R-2 (residential). The area would be North of Church Street and the little parcel North of Community Circle. Also, on the West Side of Main Street, the portion that is North of Rockingham Street down to the old Mason Motors Lot, but leaving Mason Motors commercial. Since 1954 none of those properties were used commercially. Robert Blosser suggested Planning Commission to also review Air B&B's and short-term rentals in a residential area. Austin Garber attended a Community Development Roadshow Seminar in Woodstock hosted by the Virginia Department of Housing and Community Development. One of the many topics discussed was Industrial Revitalization Fund, which is a grant source, that can be used for rehabbing old buildings or vacant buildings. Another topic was Community Development Block grant, which could be used for expansion of water and sewer lines and also for rehabbing/replacing existing systems. He will look into getting more information on that to present to council. Mayor Delaughter thanked the maintenance department for helping remove brush for town residents.

BUSINESS AND INDUSTRY: Ned Overton reported there is a vacancy on the EDA and made a motion for it to be filled by Sarah Showalter of Showalter's Orchards. Carl Turner seconded the motion with all members voting in favor. Ned also reported of the new Exxon remodel and the upcoming construction of the ABC Store and Verizon. Also, CKC Creations is relocating from Mayland Road to the bank building, which use to be Kathy's Home Cooking with an opening date of September 28th. They will sell their

creations and serve hand dipped ice cream. The Coop is close to opening a new feed mill if approved. The business owners on McCauley Drive have approached the Town about signage on Main Street to get traffic down to their businesses. Ned Overton would like the Town Manager to look into this and give some recommendations to the council. He states it is a VDOT issue because of right of ways. This will also include businesses on McCauley Drive that are not in town for the signage. Natalie Sherlock, who represents the newly formed non-profit, Community Arts and Recreation of Timberville approached council to ask that business license and meals tax fees be waived for vendors at the new Christmas Village from November 23rd-December 23rd. Attorney Mark Callahan asked the council to wait until the next council meeting to make a motion until he had time to research where it was added so he could put the section in the motion.

ZONING ACTIVITY: Melinda Cleaver reported the following zoning activity:

2900 Vickie Lane- accessory building	3579 Majestic Circle- accessory building
325 South Main St- installation of signs	248 Oak St- accessory building

PARKS AND RECREATION: Mayor Delaughter reported that at the Parks and Rec meeting they discussed looking at one part of the American Legion Park and they have plans for a second meeting. The Planning Commission has a gentleman from JMU coming to speak on September 20th at their meeting. He did park design and planning at Great Neck park in NY. Austin Garber stated that all council members are invited to attend.

FINANCE: No Report

PERSONNEL: Austin Garber reported that maintenance employee Austin Collins last day will be September 14th. That position has been advertised and will be open until Friday, September 21st at 3:00 PM.

PLAINS DISTRICT MEMORIAL MUSEUM. Historian Beverly Garber reported on happenings in Timberville. Wilda Wine reported 149 visitors and 161 volunteer hours logged for the month. The current exhibit is still Local Quilts from the Valley and nearby areas. A smaller exhibit is Top Hats- Hairpins & Evening Purses. The open house for the 20th Anniversary will be Sunday, September 16th from 2-4 PM.

OTHER BUSINESS: Ned Overton, on behalf of the Town of Timberville, presented Wilda Wine with a resolution of respect and gratitude letter and a copy will be attached as part of the minutes.

PUBLIC COMMENT: Colleen Gray thanked Austin Garber and the maintenance crew for their help in brush clean-up.

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Cleaver, Clerk

Donald Delaughter, Mayor