

**MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING
JANUARY 11, 2018**

The regular monthly meeting of the Timberville Town Council Meeting was held Thursday, January 11, 2018 at 7:00 p.m. in the Timberville Council Chambers with Mayor Donald Delaughter presiding.

MEMBERS PRESENT: Sharon Jones, Ned Overton
Todd Thomas, Carl Turner

PRESENT: Austin Garber, Town Manager
Wilda Wine, Clerk, Treasurer
J. R. Dodd, Police Chief
Melinda Cleaver, Office Assistant
Chris Coffman, Town Superintendent
Mark Callahan, Town Attorney
Nolan Stout, DNR

GUESTS: Madi Miller, Sarah Wenger, Linda Wenger BHS students
Dusty Whetzel

PLEDGE OF ALLEGIANCE: Mayor Delaughter led the group in the Pledge of Allegiance to the American flag.

MINUTES: A motion was made by Carl Turner and seconded by Ned Overton to approve the minutes of the December 14, 2017 council meeting. The motion carried with all members voting in favor.

TREASURER'S REPORT:

General Fund	\$ 120,284.40
Water/Sewer Fund	\$ 165,442.26
Savings Account	\$1,086,579.47

Treasurer Wilda Wine stated business licenses are due by March 1st and personal property taxes are due by February 28th.

BILLS FOR PAYMENT: A motion was made by Todd Thomas and seconded by Carl Turner to pay the bills as presented. The motion carried with all members voting in favor.

POLICE REPORT: Chief J. R. Dodd reported that Officer Jeremy Hooke had applied for a \$1000 technical grant from Walmart and was approved. The monies will be used to purchase another AED and jump pack. Walmart has paid the officers that worked Christmas day providing additional coverage while the store was closed. Chief J. R. Dodd presented the new Little Free Library provided by the Police Department for the Town. It will be placed in front of the Town Office next to the drop box. One side offers public service pamphlets and information. The books will be provided by different donors and will be on a take one bring one basis.

PUBLIC WORKS: Town Manager Austin Garber provided council with a list of work completed by the maintenance crew. A copy will become part of these minutes. He also thanked Chris Coffman and his maintenance crew for working in freezing temperatures to thaw meters and water lines. He stated that

the BOD's for the month were 529mg/L which is 279 mg/L over the contract limit. The BOD's are out of control and efforts are being made to locate the problem.

Bill Holtzman has received estimates for roughing in the road behind the Chevron station to the river. He will take care of roughing in the road. An agreement will be drawn up between him and the Town concerning the use of the property.

ARTICLE III. FIRE PREVENTION: A motion was made by Carl Turner and seconded by Ned Overton to adopt a revised ordinance addressing open air fires and recreation fires within the Town's limits. The motion carried with all members voting in favor.

TRASH AND GARBAGE ORDINANCE: A motion was made by Carl Turner and seconded by Todd Thomas to add section A to Section 3-1.1 of the Town's Ordinances. This addresses the time that the trash receptacles are placed and removed from the streets. The motion carried with all members voting in favor.

TOWN'S WEBSITE: Austin Garber printed the visitor statistics of the Town's website breaking down the 12928 visits by country of origin.

BUSINESS AND INDUSTRY: Auto Zone has received their permits for construction. Austin Garber stated he had talked to the engineers concerning the Walmart outparcel on Route 211. There will be two stores and an architect has been contracted.

ZONING ACTIVITY: Wilda Wine reported that permits had been issued for new construction and signage at 14104 Timberway for the Auto Zone.

PARKS AND RECREATION: No report.

FINANCE: Chairman Robert Blosser was absent therefore no report. However, the Mayor asked the Town Manager to set up times for meeting to discuss public works and other projects prior to the start of the budget meetings.

PERSONNEL: No report.

PLAINS DISTRICT MEMORIAL MUSEUM: Wilda Wine reported 22 visitors for the month and 48 volunteer hours logged. The current exhibit is titled "18th and 19th Century Grist Mills in Plains District. Also smaller exhibits are Wetsel Seed Co. and Folk Art. There will be a lecture on Sunday February 18th at 2:00 p.m. on Zenda, a local African American Community located near Lacey Spring, and the Church that has been restored. Beau Dickenson, Director of Social Studies for Rockingham County Schools, will present the program.

OTHER BUSINESS: The demolition of the condemned property on Second Avenue was discussed. Mark Callahan, town attorney, stated that the judgements could not be released on the property to allow it to be sold. The Town will proceed with the demolition and imposing a tax lien on the property. The owners will be notified about the decision. A motion was made by Carl Turner and seconded by Sharon Jones to allow the Town Manager to accept the lowest qualified bid for the demolition not to exceed \$10,000. The motion carried with all members voting in favor.

PUBLIC COMMENT: There was no comment from the public.

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Wilda Wine, Clerk

Donald Delaughter, Mayor