

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

MARCH 8, 2018

The regular monthly meeting of the Town of Timberville Council was held Thursday, March 8, 2018 at 7:00 p.m. in the Town’s council chambers with Mayor Donald Delaughter presiding.

MEMBERS PRESENT: Robert Blosser, Sharon Jones
Ned Overton, Juanita Price
Todd Thomas, Carl Turner

PRESENT: Austin Garber, Town Manager
Wilda Wine, Clerk/Treasurer
Mark Callahan, Town Attorney
J. R. Dodd, Police Chief
Kevin Hinkle, Chairman Planning Commission
Doug Galica, Stacy Wood,
Karl Magenoffer, Chris Messina- Planning Commission Members
Beverly Garber, Town Historian

GUESTS: Dusty Whetzel
Brittany Lam, Torie Smallwood- BHS students

PLEDGE OF ALLEGIANCE: Mayor Delaughter led the group in the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL OF MINUTES: A motion was made by Carl Turner and seconded by Ned Overton to approve the minutes of the February 8, 2018 council meeting as presented. The motion carried with all members voting in favor.

TREASURER’S REPORT: General Fund	\$ 158,697.37
Water/Sewer Acct.	\$ 234,389.32
Savings Account	\$1,086,579.44
Loan balance	\$ 944,760.82

BILLS FOR PAYMENT: A motion was made by Sharon Jones and seconded by Todd Thomas to pay the bills as presented. The motion carried with all members voting in favor.

POLICE REPORT: Chief Dodd reported that he had attended a dinner with Fulks Run Ruritans. He also stated that he had met with Delegate Tony Wilt to discuss mental health issues. Chief Dodd stated he was also attending the John C. Myers Elementary School Career Day. Officer Thompson will present a Safety Program for the employees at the new Farmers and Merchants Bank. Council Carl Turner commended Chief Dodd not only for the Public Safety provided by the police department, but for the Public Service the department provides. Attorney Mark Callahan presented copies of Section 5-14.11,

the assessment of costs for electronic summons system, for the council members to sign. The council voted to adopt the ordinance March 7, 2018 at the budget meeting.

PUBLIC WORKS: Austin Garber presented council with a list of the jobs performed by the maintenance crew for the month. A copy will become part of these minutes. Austin reported that Broadway had analyzed 3 samples for February and the BOD's are still high. Robert Blosser asked if the BOD's were still important since the plant has the sludge removed. John Coffman replied to Austin Garber that BOD's were still important. They will try sampling at different locations. Timberville's flow is less than New Market and Broadway and could be part of the problem. The waste could be sitting too long in the pump stations at the park and East Riverside Drive. If that is the case there is an inexpensive chemical that could be added to slow the breakdown of the waste. Grease traps will also be checked at the businesses where they are required.

The house at Second Avenue has been demolished. The maintenance crew was thanked for the preparation of the property before demolition and the police department for their assistance. Austin Garber stated he was looking at other properties that needed attention.

A call was received from Supervisor Pablo Cuevas and contact made with Casey Armstrong with Rockingham County Community Development concerning changes in the certificate of occupancy permits. Problems have arisen with the Legion Hills subdivision because of the Broadway address. The county is putting both addresses on the permits. They have offered their help in getting the addresses in the Town's growth area and annexed area that have Broadway as their address changed. The Town petitioned the postal service in 2007 to have these addresses changed to Timberville. The Town was informed it would have to wait ten years to petition again. Rockingham County and Town officials will begin the process to petition the postal service to make the change.

PUBLIC HEARING QUAIL LANE FARM REZONING/LOT LINE REVISION: Mayor Delaughter called the public hearing to order. Farmers and Merchants Bank is purchasing a small area (4,656 square feet) from Quail Lane Farms for a buffer area and landscaping at the new bank on New Market Road. There was no comment from the public on the lot line revision or the rezoning request. The public hearing was closed. The Planning Commission approved the lot line revision and recommended council also approve. The Planning Commission also recommended that the property be rezoned from R-1 to B-1. A motion was made by Ned Overton and seconded by Todd Thomas to approve the lot line revision. The motion carried with all members voting in favor. A motion was also made by Ned Overton and seconded by Todd Thomas to approve the rezoning of the property from R-1 to B-1. The motion carried with all members voting in favor.

ANNEXATION SURVEY: Attorney Mark Callahan informed council that a new metes and bounds survey would be necessary before annexation of the growth area could take place. The original survey includes the already annexed areas of the properties of the electric companies, the First United Methodist Church, and Sentara RMH. A new survey will delete these areas already annexed. Robert Blosser stated he would like to see this effective by June 30th. Austin Garber was instructed to contact the surveyor immediately.

R3 ZONING: Questions have arisen concerning town houses and apartments in R3 zoning areas. Mark Callahan stated he would have to look at a map and have these properties defined. Robert Blosser stated he is concerned that the remaining R3 properties are not suited for that type of development.

BUSINESS AND INDUSTRY: The Auto Zone will begin work as soon as the easement for the sidewalk has been signed, possibly in four to six weeks.

ZONING ACTIVITY: Wilda Wine reported the following zoning activity:
15550 Forestville Road- new fence 165 New Market Road- Lot line revision
281 Lincoln Court- an accessory building 200 Riggleman Drive- accessory building

PARKS AND RECREATION: No report.

FINANCE: A meeting will be scheduled to discuss FY 19 budget. Mayor Delaughter asked that a preliminary budget show revenue and expenses and where the Town stands before payroll increases and other expenses.

PERSONNEL: No report

PLAINS DISTRICT MEMORIAL MUSEUM: Town historian Beverly Garber read a list of Timberville happenings. Wilda Wine reported 146 visitors for the month and 136 volunteer hours logged. The current exhibit is 18th and 19th Century Grist Mills in Plains District. There are two smaller exhibits: Wetsel Seed Company and Folk Art. The Dinner Dance Fundraiser will be held April 7th at the Plains Community Center. Tickets are \$27 each. The band will be Little Walter and the Convictions.

PUBLIC COMMENT: No comments.

ADJOURNMENT: No further business, the meeting adjourned.

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Wilda Wine, Clerk

Donald Delaughter, Mayor