

**MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING**

**February 14<sup>th</sup>, 2019**

The regular monthly meeting of the Town of Timberville Council was held Thursday February 14<sup>th</sup>, 2019 at 7:00 p.m. in the Town’s council chambers with Mayor Donald Delaughter presiding.

**MEMBERS:** Robert Blosser-Present Carl Turner-Absent  
Juanita Price-Present Ned Overton-Present  
Sharon Jones-Present Natalie Sherlock-Present

**PRESENT:** Austin Garber, Town Manager  
Melinda Cleaver, Clerk/Treasurer  
JR Dodd, Chief  
Mark Callahan, Town Attorney  
Beverly Garber, Town Historian

**GUESTS:** Kaley Kyger Karl Gabb  
Jacob Minnick Ryan McDonald  
Aaron Murgage Sam Shore  
Brynn Hinegardner Kerinna Good  
Mary Fairfield Philine Sehuiseloof  
Jacob Didawick Barbara Zimmerman  
Scott Liskey Felicity Zimmerman

**PLEDGE OF ALLEGIANCE:** Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

**APPROVAL OF MINUTES:** A motion was made by Juanita Price and seconded by Ned Overton to approve the minutes of the January 10<sup>th</sup>, 2018 council meeting. The motion carried with all present members voting in favor.

**TREASURER’S REPORT:**

General Fund	\$60,447.76
Water/Sewer Acct.	\$132,853.53
Water Money Market	\$1,136,963.39
General Money Market	\$142,384.90
Loan Balance	\$859,383.92

**BILLS FOR PAYMENT:** A motion was made by Sharon Jones and seconded by Natalie Sherlock to pay the bills as presented. The motion carried with all present members voting in favor.

**POLICE REPORT:** Chief Dodd reported that the computer project that was budgeted for this fiscal year is moving along slowly on the County and City level, but computer hardware has all been purchased. The computers have been set-up by Chief Dodd and by the City IT Department. They should be ready to go by the end of the month with the new ticket writing software, but not the dispatching and reporting software. Those features will not go live until the end of the year. The hardware part of the capital project will be completed by the end of the month.

**PUBLIC WORKS:** Town Manager Austin Garber gave the council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes. Maintenance Supervisor Chris Coffman has been keeping a log of the BOD testing at different locations around Town. The results from the Rite Aid main hole were high and results from the Advance location were low to normal range. The next location for testing will be around Hardees and the results will be compared to Broadway's pump station numbers.

Austin Garber reports the town is still waiting on a third estimate for the Crist Building. He has called and left a message for the owner because he has not received a plan from her yet on remediation. Since the process to blight it has begun, she was supposed to provide a plan within 30 days, which was up last month. However, the Town is still waiting to receive the third estimate. Town Attorney Mark Callahan explained the Resolution that needs to be adopted for the spot blight ordinance, Section B. Ned Overton made a motion to adopt the resolution. Natalie Sherlock seconded the motion with all present members voting in favor. Attorney Mark Callahan reported that he has started the court house sale process for the Second Avenue property. He has to give the owners another 30-day notice, which he has mailed to them and the complaint is ready to file. The 30 days will be up February 26<sup>th</sup> and then he will file the complaint and get everyone served. Then the judge will appoint Mark Callahan as special commissioner to sell it. Robert Blosser asked if after the town receives the third bid on the Crist property if it's a year before the town can collect the fees paid. Attorney Mark Callahan stated that was correct and he would file the lien on the property as soon as he knows how much it will be for demolition.

Austin Garber, Mayor Delaughter and Maintenance Supervisor Chris Coffman had a meeting with VDOT. Mr. Blanchette expressed his concern for the intersection with the all of the truck traffic at previous council meetings. VDOT is coming up with some scenarios for a crosswalk and where to put a push button. They mentioned that there may not be funding, but they will have some basic designs. Austin Garber stated they also discussed a sidewalk along McCauley Drive. The smart scale program does not work for the Town. He stated he would contact the gentleman from VDOT who does the safe routes to school and bring it back to council because they would have to approve it. He states that safe routes have changed. Before there was no match and now, he was unsure if the Town would have to match possibly 20% for this sidewalk project.

Drainage issues were also discussed with VDOT for the area around Mrs. Cline's old house on Virginia Avenue.

VDOT is also supposed to give the Town an idea of how many travel lane miles there are in town because when a municipality takes over their roadways, that's how the allocation of funding is determined by the state. The Town has to have a population of 3500 before they can take over their own streets or are forced to.

Arthur Blanchette also asked about red-light cameras. Austin Garber spoke with VDOT about that and that's not something they do. The municipality would pay for those types of cameras to be put up. The cost would be \$100,000 for one camera. However, there is a population threshold that has to be met to be able to purchase it.

Robert Blosser inquired about the Town contacting Mr. Swope. Austin Garber states he has made contact, but he has no definitive answers on his willingness to work with the Town. He states that's

something to discuss at the budget meeting and invite Mr. Swope attend. Robert Blosser asked what options the Town has for water line easements. Attorney Mark Callahan reminded that if there is a purpose for the easement then eminent domain is an option.

**BUSINESS AND INDUSTRY:** No Report

**ZONING ACTIVITY:** Melinda Cleaver reported the following Zoning Activity:  
185 East Riverside Dr – New Home Construction      200 South Main St – New Fence

**PARKS AND RECREATION:** No Report. Austin Garber will schedule a parks and recreation meeting soon. Members interested will take a tour of the Town with Austin Garber Saturday, February 23<sup>rd</sup> at 9:00 AM.

**FINANCE:** No Report. The first budget meeting is scheduled for Tuesday February 19<sup>th</sup>, 2019 at 6:00 PM.

**PERSONNEL:** No Report

**PLAINS DISTRICT MEMORIAL MUSEUM.** Historian Beverly Garber reported on happenings in Timberville. Melinda Cleaver reported that in recognition of Black History Month there will be a power point presentation by Robin Lyttle of the Lucy Simms Center on Sunday, February 24<sup>th</sup> from 2-4PM.

**OTHER BUSINESS:** No Report

**PUBLIC COMMENT:** No Report

**ADJOURNMENT:** No further business, the meeting adjourned.

**RESPECTFULLY SUBMITTED,**

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Melinda Cleaver, Clerk

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Donald Delaughter, Mayor