

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

January 10th, 2019

The regular monthly meeting of the Town of Timberville Council was held Thursday January 10th, 2019 at 7:00 p.m. in the Town’s council chambers with Mayor Donald Delaughter presiding.

MEMBERS: Robert Blosser-Present Carl Turner-Absent
Juanita Price-Present Ned Overton-Present
Sharon Jones-Present Natalie Sherlock-Present

PRESENT: Austin Garber, Town Manager
Melinda Cleaver, Clerk/Treasurer
JR Dodd, Chief
Mark Callahan, Town Attorney
Beverly Garber, Town Historian

GUESTS: Paula Bowman Nathanael Kelley
Butch Bowman Nichole Kelley
Sarah Berry Jon Schrock
Arthur Blanchette

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

Election of Vice Mayor – Natalie Sherlock made a motion to nominate Ned Overton. There was no second to the motion. Sharon Jones made a motion to nominate Robert Blosser and Juanita Price seconded the motion. That motion carried with Sharon Jones, Juanita Price, Ned Overton and Natalie Sherlock voting in favor and Robert Blosser opposing.

Reappointment of Town Manager – Ned Overton made a motion to reappoint Austin Garber Town Manager. Natalie Sherlock Seconded the motion with all present members voting in favor.

APPROVAL OF MINUTES: A motion was made by Sharon Jones and seconded by Juanita Price to approve the minutes of the December 13th, 2018 council meeting. The motion carried with all present members voting in favor.

TREASURER’S REPORT:

General Fund	\$106,869.84
Water/Sewer Acct.	\$74,947.06
Water Money Market	\$1,135,250.99
Loan Balance	\$867,377.86

BILLS FOR PAYMENT: A motion was made by Juanita Price and seconded by Robert Blosser to pay the bills as presented. The motion carried with all present members voting in favor.

Austin Garber discussed the Waste Management bill, without the recycling fee, being more this month. He explained it was due to an extra tipping fee. He states that hopefully next month he can get a better idea of how much the tonnage is going to increase the bill. He is still working on trying to find another option for recycling.

POLICE REPORT: Chief Dodd gave an update that Flip's Body Shop's Rollback was recovered by Roanoke Police Department. It has been released for them to pick it up, but unsure if they have. Officer Hooke and a County investigator are working on tying up some loose ends to be able to charge someone. This is still a pending case. Back in December the Police Department participated in Shop with a Hero program with the help of the front office and fire department. The event was a huge success. Chief Dodd reported that they have received their new radios and are now working on getting new computers. He will work with Melinda Cleaver on getting a purchase order together. This expense should be in budget. The E-Ticket should be up and running by March. All the different components of this system should be up and running by November.

PUBLIC WORKS: Town Manager Austin Garber gave the council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes. Sentara RMH is requesting a lot line revision to show all 8 acres in one parcel. He reports that everything meets code and the Planning Commission recommends to approve. Robert Blosser moves to accept the lot line revision for Sentara RMH and Ned Overton Seconded the motion. All present members voted in favor. Knopp Apartments is requesting a lot division due to financing being separate on each part. The property owner's thought it was already done but it wasn't recorded. They aren't proposing to build anything new. This meets all of our requirements and is zoned R5. The Planning Commission made a recommendation to approve. Natalie Sherlock made a motion to approve Knopp Apartments lot division. Ned Overton seconded the motion with all present members voting in favor. Austin Garber stated the BOD's listed on the bills for payment was for January. The Maintenance Department is working on the BOD Sampling. Chris has been talking to Mike Ritchie who is with Virginia Rural Water. We purchased a new sampler and we will be moving this around to different locations. Broadway is going to continue collecting their samples. We will also collect samples the same day Broadway does to see if there is any correlation as to why our BOD's have increased. He reports that they went back and looked at the history of the BOD samples and around 2009-2010 the numbers started to elevate. One of the things that could be a reason for the increase is the new housing developments since then such as Legion Hills, Center Point Village, The Orchards and both phases of Lone Pine Village. The new sampler is currently setup at the manhole at Rite Aid. Attorney Mark Callahan sent a blight letter to the owner of 157 North Main Street and they have until Monday, December 14th to have an abatement plan back to the town. The property owner did speak with Austin Garber, but still needs to submit a plan. Mayor Delaughter reported how massive the hole is in the building. Austin Garber reports the serious safety concern with the building. Robert Blosser inquired about the possibility of having a court house sell on the Second Avenue property. Attorney Mark Callahan states we can do a courthouse sale if the council wants to. Robert Blosser made a motion to proceed with the courthouse sale of the Second Avenue property. Sharon Jones seconded the motion with all present members voting in favor. Mayor Delaughter stated again how fast the Crist property is deteriorating. Austin Garber stated they would need 3 bids for demolition. He has one and will obtain two more. Robert Blosser stated that there would need to be a public hearing to amend the budget, depending on the amount of the expense of demolition. Ned Overton made a motion for Mark to send a second blight letter to the property owner of 157 North Main Street. Natalie Sherlock seconded the motion with all present members voting in favor.

BUSINESS AND INDUSTRY: Ned Overton reported the new 7/11 is open. Austin Garber stated Cecilia would check with them to see when they would be having their grand opening. Ned Overton also gave a numbers report sheet on the Christmas Village. Total sales were \$69,649.05 with a total of 6116 visitors. Austin Garber reported that Bizzy the Elf had over 1,700 different names entered in the gift card drawings. Mayor Delaughter commented how he thought it was a neat event and he can't wait to see what happens with it next year.

ZONING ACTIVITY: Melinda Cleaver reported there was no zoning activity.

PARKS AND RECREATION: Sharon Jones stated what a great job the maintenance crew did with putting up lights through-out town. Austin Garber will schedule a meeting to tour the old park sometime soon.

FINANCE: Robert Blosser reported his numbers are ready to begin the first budget meeting. Mayor Delaughter wants Robert Blosser's portion done in February and would like Austin Garber to set that up. He also wants an annual recap from Austin Garber and Chief Dodd. The second budget meeting will be set-up in March.

PERSONNEL: Mayor Delaughter reported that Melinda Cleaver has completed her 90-day probation period for the Clerk/Treasurer position. Robert Blosser asked Chief Dodd about two officers potentially retiring and how they needed to discuss how that would affect the budget for next fiscal year. Chief Dodd stated one may be in September and the other in February of the following year.

PLAINS DISTRICT MEMORIAL MUSEUM. Historian Beverly Garber reported on happenings in Timberville. Melinda Cleaver reported there is a Lecture Series Panel, Sunday January 13th from 2 to 4PM, on the current exhibit that's on display of "Old Houses – 1700-1800 Still Standing in Plains District. Additionally, showing is a smaller exhibit: Top Hats-Hairpins & Evening Purses from the collection of Betty Driver, Broadway VA.

OTHER BUSINESS: Robert Blosser would like to see what we can do to get the last water loop from American Legion across the Swope property. That would be the last project that we secured funding for. He suggested to contact Mr. Swope. Mayor Delaughter will discuss the different committees with Austin Garber after the meeting.

PUBLIC COMMENT: Town resident Arthur Blanchette wanted an update on the crosswalk he asked about at last months council meeting. Austin Garber stated he hadn't heard back from VDOT. Chief Dodd stated they are writing tickets in that spot and will keep an eye on it.

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Cleaver, Clerk

Donald Delaughter, Mayor