

**MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING**

**March 14<sup>th</sup>, 2019**

The regular monthly meeting of the Town of Timberville Council was held Thursday March 14<sup>th</sup>, 2019 at 7:00 p.m. in the Town’s council chambers with Mayor Donald Delaughter presiding.

**MEMBERS:** Robert Blosser-Present Carl Turner-Present  
Juanita Price-Present Ned Overton-Present  
Sharon Jones-Present Natalie Sherlock-Present

**PRESENT:** Austin Garber, Town Manager  
Melinda Cleaver, Clerk/Treasurer  
JR Dodd, Chief  
Mark Callahan, Town Attorney  
Beverly Garber, Town Historian

**GUESTS:** Sydney Coffman Mike Mi  
Laura Coffman Clay Nicely  
Paula Bowman Donna Gail Sacra  
Butch Bowman Lenwell Sacra  
Arthur Blanchette Victor Pou  
Mckayla Morris

**PLEDGE OF ALLEGIANCE:** Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

**APPROVAL OF MINUTES:** A motion was made by Carl Turner and seconded by Juanita Price to approve the minutes of the February 14<sup>th</sup>, 2018 council meeting. The motion carried with all members voting in favor.

**TREASURER’S REPORT:**

General Fund	\$135,245.53
Water/Sewer Acct.	\$143,751.77
Water Money Market	\$1,138,512.40
General Money Market	\$142,628.92
Loan Balance	\$851,563.29

**BILLS FOR PAYMENT:** A motion was made by Robert Blosser and seconded by Natalie Sherlock to pay the bills as presented. The motion carried with all members voting in favor.

Donna Gail Sacra, who grew up in Timberville, addressed the council about the Crist building she owns and explained what her vision is for the building. Ms. Sacra met with Harrisonburg Construction Company today and they agreed to do the repairs that are needed. Mayor Delaughter explained that the Town’s only concern is safety and not to demolish any buildings. He stated Ms. Sacra has until the next

council meeting to submit a plan that shows she has entered into a contract with Harrisonburg Construction Company and when the start date for the work will be. The action plan must have details and specifications. Attorney Mark Callahan advised Ms. Sacra to have the contractor contact the Rockingham County Building Official who inspected the building and deemed it unsafe to make sure the proper work is done.

**POLICE REPORT:** Chief Dodd reported that the town police departments throughout the county have been working together to provide firearms, CPR and other training. So, with the success of working together through training, the chiefs had a meeting to discuss common issues and collaborate to work as a team to become more organized and plan ahead.

**PUBLIC WORKS:** Town Manager Austin Garber gave the council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes. He gave the council a BOD log that shows the samples of each location. The sample was high when it was at AutoZone and has come down since it has been at Randy's. He suspects Hardees could be a high sample, based on the way the other samples look. By taking these samples, it will help to address the BOD issues.

The Town Office had a resident come in to obtain a burn permit application. When the resident checked with the county about their regulations, they were more restrictive than ours. Austin Garber recommends that the council amend our ordinance to match the county's restrictions to eliminate any confusion. He will work on a new burn permit for the council to review and possibly adopt at next month's meeting.

Rails to Trails has a group in Woodstock that has been working on a project to do an Economic Impact Analysis before they approach the railroad and legislators. Austin Garber states the railroad discontinued use in sections of the railroad and how nice it would be to have a trail from Strasburg to Broadway that would bring people in and out of the community. The analysis cost \$14,000. The group has over \$6000 donated by private individuals and there are ten localities to possibly make up the rest of the cost. He asks council to consider donating up to \$1000 for the analysis. Robert Blosser states he would like to see a trail but to do an analysis without the railroad saying they have a plan to abandon those rails, seems to be putting the cart before the horse. He would like to know from the railroad if they plan to abandon before doing the analysis. Austin Garber states that if the railroad does abandon, then Rails to Trails would have 45 days to obtain it, otherwise it reverts to the property owner. He states it is beneficial that the use has been discontinued despite what they previously thought. Ned Overton states that the analysis is part of the sales pitch to the railroad to show what towns plan to do with it and the impact it would have on communities. Ned Overton made a motion for the Town to contribute up to \$1000. Natalie Sherlock seconded the motion with Juanita Price, Carl Turner and Sharon Jones voting in favor and Robert Blosser opposing.

Austin Garber has been in communication with VDOT and they still have not provided any configurations for the crosswalk. Also, VDOT is still trying to come up with the lane miles.

Mayor Delaughter and Austin Garber met with Mr. Swope and worked out an agreement and Attorney Mark Callahan has an agreement ready. Austin Garber states he would leave adding the sewer lines to the developer. Attorney Mark Callahan passed around the agreement for the council to read. Robert Blosser states we want to have more time to read it before taking a vote. Austin Garber reminded that council can vote on it at the next budget meeting. Robert Blosser asked the succession of the agreement. Attorney Mark Callahan responded that it will go to Mr. Swope's heirs. Also, that the connection for water and sewer will be for residential use and non-transferrable. Mayor Delaughter and Austin Garber both state they think Mr. Swope would like the agreement transferrable. Austin Garber was also directed to get the size of the line so it can be included in the agreement. Attorney Mark Callahan states he will make some changes to the agreement and get a copy to council for review.

**BUSINESS AND INDUSTRY:** Ned Overton reported Black Dog Salvage, a T.V. show on DIY network, was in town removing items from the McCauley house. Austin Garber stated he would find out when the episode will air since it was filmed in Timberville. Town Historian Beverly Garber was interviewed and may appear in the episode. Mayor Delaughter stated that Robert Blosser had a good idea to send the cast a “thank you gift basket” with local items from the town. Ned Overton also reported there are three parcels in town that businesses are interested in.

**ZONING ACTIVITY:** Melinda Cleaver reported there was no zoning activity for the month.

**PARKS AND RECREATION:** Austin Garber scheduled a brainstorming session/walk through of old park for ideas to create a master plan. The meeting is scheduled Thursday, March 21<sup>st</sup> at 6:00PM. Mayor Don Delaughter received a call from George with the American Legion. They would like to do a monument honoring different wars.

**FINANCE:** No Report. The next budget meeting is scheduled for Thursday, March 28<sup>th</sup> at 6:00 PM.

**PERSONNEL:** No Report. Austin Garber commented on what a nice job Marketing/Events Coordinator Cecilia Valdez did on designing the Town newsletter.

**PLAINS DISTRICT MEMORIAL MUSEUM.** Historian Beverly Garber reported on happenings in Timberville. Melinda Cleaver reported that the annual Dinner Dance Fundraiser is Saturday, April 6<sup>th</sup>.

**OTHER BUSINESS:** Robert Blosser asked about the Second Avenue property sale. Attorney Mark Callahan stated that the owners have a right by code to set-up a payment plan and they have. Melinda Cleaver had them sign a legally binding contract that she drew up. The terms of the agreement are \$473.07 a month for 30 months. Attorney Mark Callahan states that if the owners default then the agreement is voidable. Robert Blosser asked what the terms are for the default and Melinda Cleaver stated if they miss a payment, it becomes void.

**PUBLIC COMMENT:** Paula Bowman states she is disappointed that a business is operating in a residential area that is located next to her. She also would like to see the pool updated and a sidewalk on Memorial Park Drive leading down to the pool. Austin Garber stated that could be in the master plan of the park. She states there’s still at least one truck a day still driving on Memorial Park.

**ADJOURNMENT:** No further business, the meeting adjourned.

**RESPECTFULLY SUBMITTED,**

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Melinda Cleaver, Clerk

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Donald Delaughter, Mayor