

## MINUTES OF THE BUDGET MEETING TOWN OF TIMBERVILLE

March 28<sup>th</sup>, 2019

The Timberville Town Council held a special meeting on Thursday March 28<sup>th</sup>, 2019 at 6:00 PM for the purpose of discussing the 2019-20 FY budget.

**MEMBERS PRESENT:** Donald Delaughter, Mayor Sharon Jones  
Robert Blosser Carl Turner  
Ned Overton Natalie Sherlock

**PRESENT:** Austin Garber, Town Manager  
Melinda Cleaver, Clerk/Treasurer  
J.R. Dodd, Police Chief  
Chris Coffman, Maintenance Supervisor

**CAPITAL OUTLAY REQUEST:** Austin Garber requested a new office server, to redevelop the Town website and a new laptop to replace his old one. He also presented raise requests for Melinda Cleaver, Michele Dean and Cecilia Valdez.

Chris Coffman gave the council a packet of his requested items. He explained how the Scada System works and the benefit it would be to him and his employees. He also expressed the need for raises for Derrick Calhoun and Dilan Lambert.

JR Dodd requested a new Police Cruiser to replace the old Crown Victoria. He also explained to the council the need to increase pay for Officer Hooke, Officer Thompson and Officer Scholten.

Also, in the capital outlay projects are the Swope Water Line and Collection System Capital Improvements.

Carl Turner made a motion to approve the requested salary increases. Ned Overton seconded the motion with all present members voting in favor.

Ned Overton made a motion to approve the requested capital outlay projects. Natalie Sherlock seconded the motion with all present members voting in favor.

**PARK:** Austin Garber presented a park project list with improvement ideas and cost for the Plains District Memorial Park and the American Legion Park. There was discussion about hiring a planner and how to fund the project. Natalie Sherlock suggested applying for grants and having donations for community involvement to help offset some of the cost. Natalie Sherlock made a motion to take \$140,000 out of the General Money Market Account to budget for a planner and phase 1. Ned Overton seconded the motion with Natalie Sherlock, Ned Overton and Sharon Jones voting in favor and Robert Blosser and Carl Turner opposing.

**POOL:** Chris Coffman explained to the council that there are things that need to be updated to be able to open the pool, such as a pumping system and chlorine system. He did not have numbers on those projects at this point. Robert Blosser wanted to know how much it would cost to open the pool. Chris Coffman stated that he had not received bids back that he had requested. Austin Garber went over the admissions numbers for the last 5 years and pointed out the drop-in attendance. Austin Garber pointed out that most of the guards from last year would not be returning this season. He was unsure if we would be able to find enough staff. Robert Blosser asked if we advertised for help and Austin Garber stated we had not, but would do so tomorrow. Robert Blosser would like numbers from Chris Coffman as to what it would take to open the pool before he is comfortable with closing the pool. Natalie

Sherlock made a motion to close the pool. Ned Overton seconded the motion. With further discussion, Natalie Sherlock rescinded her motion. Sharon Jones stated she would like more information on how much it would cost to open the pool by the next council meeting.

**CLOSED SESSION:** Natalie Sherlock made a motion to go in to closed session under 2.2-3711(A)(1) to discuss personnel matters relating to performance and salaries. Ned Overton seconded the motion with all present members voting in favor.

**OUT OF CLOSED SESSION:** Carl Turner made a motion to come out of closed session. A roll call vote was taken to determine that the only subject matter discussed was personnel matters relating to performance and salaries.

Carl Turner-YES  
Robert Blosser-YES  
Natalie Sherlock-YES

Ned Overton-YES  
Sharon Jones-YES  
Don Delaughter-YES

Sharon Jones made a motion to give Austin Garber and JR Dodd a 3% raise. Ned Overton seconded the motion with Sharon Jones, Ned Overton, Carl Turner and Natalie Sherlock voting in favor. Robert Blosser was opposed.

**ADJOURNMENT:** After no further discussion, the meeting adjourned.

**RESPECTFULLY SUBMITTED,**

---

Melinda Cleaver, Clerk

---

Donald Delaughter, Mayor