

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

January 9th, 2020

The regular monthly meeting of the Town of Timberville Council was held Thursday January 9th, 2020 at 7:00 p.m. in the Town's council chambers with Mayor Donald Delaughter presiding.

MEMBERS: Robert Blosser-Present Carl Turner-Present
Juanita Price-Present Ned Overton-Present
Sharon Jones-Present Natalie Sherlock-Present

PRESENT: Austin Garber, Town Manager
Melinda Cleaver, Clerk/Treasurer
JR Dodd, Chief of Police
Chris Coffman, Maintenance Supervisor
Quinton Callahan, Town Attorney
Beverly Garber, Town Historian

GUESTS: Paula Bowman Max von Arnswaldt
Butch Bowman Bill Moore
Shea Alexander Jennifer Grogg
Doug Ennis

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

ROXBURY SUBDIVISION CONCEPT PLAN: Developer Max von Arnswaldt and Engineer Bill Moore presented council an updated concept plan for the development of 14.9 acres that are South-East of the intersection of American Legion Drive and Lone Pine Drive. A copy of this plan will become part of the minutes. Sharon Jones asked what VDOT planned to do about the small bridge on Lone Pine Drive because of the potential increase in traffic. She states that there is already a lot of traffic through there and only one car can pass at a time. Mr. Moore stated that VDOT did not have any concern about the bridge. Robert Blosser stated that the town needed to continue to voice concerns about the bridge to VDOT. The council had no objections for Mr. Moore and Mr. von Arnswaldt proceeding with a master plan.

CHRISTMAS VILLAGE UPDATE: Shea Alexander, a member of Community Art Recreation of Timberville, presented council with data sheets showing attendance/weather and expenses/donations for capital improvements to the stables. A copy of both of these will become part of the minutes. Mayor Delaughter stated that the remaining balance (\$2120.38) of the allocated \$3500 would be given to CART. Mr. Alexander requested that CART be able to continue to use the stables for 2020-2024 around the same time frame each year for the Christmas Village.

APPROVAL OF MINUTES: A motion was made by Carl Turner and seconded by Ned Overton to approve the minutes from the December 12th meeting. The motion carried with all members voting in favor.

TREASURER'S REPORT: General Fund	\$89,742.67
Water/Sewer Acct.	\$50,791.86
Money Market Acct.	\$1,220,688.91
Loan Balance	\$772,408.53

BILLS FOR PAYMENT: A motion was made by Sharon Jones and seconded by Natalie Sherlock to pay the bills as presented. The motion carried with all members voting in favor.

POLICE REPORT: Chief Dodd gave an update that buddy benches have been delivered. Once there is a break in the weather, the maintenance department will be installing them at Plains Elementary.

PUBLIC WORKS: Town Manager Austin Garber gave the council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes.

Maintenance Supervisor Chris Coffman and Town Manager Austin Garber will be meeting with Mike Ritchie from VRWA to discuss the Biochemical Oxygen Demand. Mr. Ritchie has ordinance information that was compiled from other localities that will help with addressing BOD's and grease traps where there are high readings.

A sewer backup occurred on West Riverside Drive. The maintenance crew had sewer jetted and possibly knocked something loose. Maintenance Supervisor Chris Coffman checked the manhole on West Riverside Drive where the backup in the basement occurred. The manhole was filled with sewage. Austin has been in communication with the insurance company. A cleanup company did an initial clean, but there is more that needs to be done. The maintenance crew found that roots had grown into the lines. The line will be added to the list that gets treated for roots every three years.

Austin Garber reviewed preliminary plans for the Sentara expansion. He is waiting for the final plans to be received so they can be signed off on for Sentara to get started. The expansion is much smaller than the original plans.

Austin Garber and Chris Coffman met on site with the contractor, engineer and Columbia Gas about the Lone Pine water line project. He spoke with Columbia Gas about where the crossing be. Austin stated they were very easy to work with. The maintenance crew will finish marking where the water lines will go and then the contractor can begin working.

All the equipment is in for the SCADA System. The electric still needs to be finished at the tank on 42. The maintenance department will have training on the system.

Austin Garber contacted Garmin and Rand McNally about changing the maps for truck drivers so they do not use Memorial Park Drive. Garmin responded and sent back a map confirming the restricted area.

They are going to update their maps which may take 4-6 months. Austin called and emailed Rand McNally and never received a response. Mayor Delaughter stated to keep trying to contact them.

The maintenance department is requesting a rock breaker. This would aid in the demolition of the old pool building. It would also be used when there are water leaks. The cost of the rock breaker is \$8500.

The money saved by the maintenance department demolishing the old pool building could be used for the purchase. Sharon Jones made a motion to buy the rock crusher. Natalie Sherlock seconded the motion with all members voting in favor. Robert Blosser stated to purchase a rock breaker that can be used with future equipment purchases.

BUSINESS AND INDUSTRY: Ned Overton reported that the old Rite Aid is in transition to Walgreens. Mayor Delaughter stated the owner of the new laundromat has been working on the building.

ZONING ACTIVITY: Melinda Cleaver reported the following zoning activity:
3460 Majestic Circle – New Fence

PARKS AND RECREATION: Mayor Delaughter will be meeting with Austin Garber, Chris Coffman and Sharon Jones to do a walk-through of the park to see what needs to be torn down and what needs to be left.

Austin Garber presented council with pictures of what needs to be repaired at the pool. The estimated cost of repairs on the pool are \$70,000-\$75,000. Carl Turner stated he was not in favor of putting that much money in the old pool at that location. He stated the town would be getting quotes on a splash pad and he would like to see quotes on a new pool at the American Legion Park. Natalie Sherlock made a motion to permanently close the pool. Ned Overton seconded the motion with all members voting in favor. Mayor Delaughter wants to talk with park planners to see what can be put at the pool location.

FINANCE: Robert Blosser will email Austin Garber within the next two weeks when he is ready to schedule a budget session. Maintenance Supervisor Chris Coffman will go over his ideas at that meeting also. Robert Blosser requested for the loan amounts of the mini excavator and the American Legion Park be added to the treasurer's report.

PERSONNEL: Austin Garber stated the entire town crew continues to excel and everyone is very busy.

PLAINS DISTRICT MEMORIAL MUSEUM: Historian Beverly Garber reported on happenings in Timberville. Melinda Cleaver reported that the current exhibit is, "Old Houses of Plains District, 1800 – 1900's."

OTHER BUSINESS: Doug Ennis, who was the Santa at the Christmas Village, stated he thought the Christmas Village was a success and he was glad to see the location changed to the American Legion Park. Mr. Ennis presented the mayor with a \$400 check of the donations he received from the Christmas Village that he then donated to Shop with a Hero. He also stated that Dr. Bill from Appalachian Physical Therapy donated \$250 to Shop with a Hero for a visit he made there as Santa.

PUBLIC COMMENT: None

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Cleaver, Clerk

Donald Delaughter, Mayor