

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

February 13th, 2020

The regular monthly meeting of the Town of Timberville Council was held Thursday February 13th, 2020 at 7:00 p.m. in the Town's council chambers with Mayor Donald Delaughter presiding.

MEMBERS: Robert Blosser-Present Carl Turner-Present
Juanita Price-Present Ned Overton-Present
Sharon Jones-Present Natalie Sherlock-Present

PRESENT: Austin Garber, Town Manager
Melinda Cleaver, Clerk/Treasurer
JR Dodd, Chief of Police
Mark Callahan, Town Attorney
Beverly Garber, Town Historian

GUESTS: Paula Bowman Jeremiah Lapp
Butch Bowman Connor Phillips
Jennifer Grogg Levi Showalter
Jason Crist Oliver Schuitt
Marshall Rhodes

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

APPROVAL OF MINUTES: A motion was made by Carl Turner and seconded by Natalie Sherlock to approve the minutes from the January 9th meeting. The motion carried with all members voting in favor.

TREASURER'S REPORT: General Fund	\$15,734.82
Water/Sewer Acct.	\$132,156.15
Loan Balance	\$764,275.70
CAT Financial	\$24,790.31
American Legion Park	\$185,000
Money Market Acct.	\$1,199,640.41

BILLS FOR PAYMENT: A motion was made by Juanita Price and seconded by Sharon Jones to pay the bills as presented. The motion carried with all members voting in favor.

POLICE REPORT: Chief Dodd reported two officers were in Active Shooter Training with the Sheriff's Department and Rockingham County Fire Department. They also had medical training. Buddy Benches have been installed by the maintenance department at Plains Elementary. The police department, Plains Elementary and Jimmy Ritchie from Cargill had a ribbon cutting ceremony. DMV Grant and a couple of other grants have been started to help offset some expenses. The Timberville Church of the Nazarene hosted an employee appreciation dinner for all town employees. The majority of employees attended and would like to thank the church for preparing the dinner.

PUBLIC WORKS: Town Manager Austin Garber gave the council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes. Maintenance Supervisor Chris Coffman, Derrick Calhoun and Town Manager Austin Garber met with Mike Ritchie from VRWA to discuss the high Biochemical Oxygen Demand (BOD). The maintenance department has been testing BOD's for the last several months. They now have a good baseline of where the issues are. Mr. Ritchie has provided ordinance information that will help with addressing

BOD's and grease traps where there are high readings. The town will be contacting some of the restaurants/eateries to address how they can correct the oils and grease that are contributing to the high BOD's. The town will not continue to sample BOD's since Town of Broadway also collects samples. The town will go in and inspect the different locations to make sure they are taking care of their grease traps and functioning properly.

The Timbercrest Roadway Acceptance Resolution allows VDOT to bring the rest of the streets into the secondary system of roadways. VDOT would then maintain those streets. Ned Overton moves to adopt the resolution. Natalie Sherlock seconded the motion with all members voting in favor.

The water line project has been started on Lone Pine Drive.

Austin Garber has been working on getting estimates on the different components of the Sacra Building. The asbestos quote was \$2,815.00 and the only hazmat quote submitted was \$19,795. County Building Official Joe Shifflett is coming to inspect the safety of the building for the removal of the hazmat material. Austin Garber contacted the Department of Labor and Industry to see what could be done if Mr. Shifflett determines it is unsafe for anyone to go in for the hazmat removal. He also contacted DEQ and they are waiting to see Mr. Shifflett's assessment. Once Austin receives that information, he will notify council so the public hearing can be scheduled. Robert Blosser asked where liability falls if the building collapses with someone in it. Town Attorney Mark Callahan stated he would have to check on sovereign immunity. Mr. Callahan also stated to check with the town's insurance. Natalie Sherlock inquired if the town had the building blocked off so children and animals cannot get in. Austin Garber stated the sign is still posted but there is not a physical barrier up. He also states he is not sure how you would do that. Mark Callahan stated there is no liability on the town if someone goes in. Robert Blosser stated that Austin Garber could check with Mr. Shifflett if something needs to be done about a barrier when he comes for the building assessment.

BUSINESS AND INDUSTRY: Austin Garber reported that the permit for the Sentara expansion has been finalized. Ned Overton reported that Wal-Mart will now have online grocery pick-up. They will begin working on that in March. Ned Overton asked what the status was on the short-term rental ordinance with the Planning Commission. Austin Garber has a draft typed up and it has been sent over to the town attorney's office for review before the next Planning Commission meeting.

ZONING ACTIVITY: Melinda Cleaver reported the following zoning activity:

375 South Main St – Exterior Sign

5102 Clearwater Dr – New Fence

PARKS AND RECREATION: Mayor Delaughter, Austin Garber, Chris Coffman and Sharon Jones did a walk-through of the park to see what needed to be torn down and what needed to be left.

The new park plans reflect the potential splash pad moved from Plain District Memorial Park to the American Legion Park. The old pool area could be repurposed for a basketball and pickleball court. The skate park would be on the hill.

Cecilia Valdez will be working on a Facebook post thanking all the organizations and businesses who donated to the park projects. Also, anyone who is interested in donating or being a park sponsor could contact the town office.

Mayor Delaughter and Austin Garber had a meeting with Pilgrim's. They would like to fully fund the dog park with a donation of \$10,000.

Mayor Delaughter and Austin Garber had a meeting with the American Legion Post. They would like to donate a monument style sign that is finished in black granite with etched designs. The cost to manufacture the sign is \$4500. Mayor Delaughter hopes to meet with Cargill about donations. Ned Overton made a motion to move forward with the dog park. Natalie Sherlock seconded the motion with all members voting in favor. Sharon Jones made a motion for the American Legion Post to move forward with the monument. Ned Overton seconded the motion with all members voting in favor.

FINANCE: Robert Blosser is finished with his review and is ready to schedule a budget meeting. Chris Coffman will present his 5-10 year plan.

Austin Garber was contacted by Rockingham County who is proceeding with tax sale on the Dalight parcels, which is the Summit Property. Melinda Cleaver has been in contact with their attorney about the back taxes that are still owed to the town. The county will add the town's back taxes on with their suit. Austin Garber states that whoever purchases the property will want to develop it. He recommends for council to consider lifting the 55+ restriction. He has told developers who have approached him in the past to come with plans with lower density, single homes.

PERSONNEL: None

PLAINS DISTRICT MEMORIAL MUSEUM: Historian Beverly Garber reported on happenings in Timberville. Sharon Jones reported that the current exhibit is, "Painted and Decorated Valley Baskets"

OTHER BUSINESS: None

PUBLIC COMMENT: None

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Cleaver, Clerk

Donald Delaughter, Mayor