

## MINUTES OF THE TIMBERVILLE TOWN COUNCIL SPECIAL MEETING

June 18<sup>th</sup>, 2020

A meeting of the Town of Timberville Council was held Thursday June 18<sup>th</sup>, 2020 at 6:00 p.m. electronically on zoom with Mayor Donald Delaughter presiding.

**MEMBERS:**

Robert Blosser-Present	Carl Turner-Present
Juanita Price-Present	Ned Overton-Present
Sharon Jones-Present	Natalie Sherlock-Present

**PRESENT:**

Austin Garber, Town Manager  
Melinda Cleaver, Clerk/Treasurer  
Quinton Callahan, Town Attorney  
JR Dodd, Chief of Police

**AUTHORITY TO CONDUCT MEETINGS ELECTRONICALLY:** Town Manager Austin Garber read a statement detailing the authorizing to conduct electronic public meetings to address essential business, citing the Declaration of Local Emergency, the Resolution Authorizing Electronic Public Meetings and the Emergency Ordinance to Address Continuity of Operations, The declaration, resolution and ordinance were adopted at a special meeting held on Tuesday, May 26<sup>th</sup>, 2020. These orders are in effect for 6 months from the date of adoption. Timberville Town Council and town staff were in attendance. Transaction of business by the meeting participants was conducted through the Zoom electronic conferencing platform and was live streamed on the Town of Timberville's YouTube channel for public viewing. Required notifications were listed on social media outlets and sent by email.

**FY20-21 BUDGET ADOPTION:** A public hearing was held on June 11<sup>th</sup> and there was no public comment. Sharon Jones made a motion to adopt the budget as presented. Carl Turner seconded the motion.

Roll Call Vote:

Carl Turner-Yes	Ned Overton-Yes
Bob Blosser-Yes	Sharon Jones-Yes
Natalie Sherlock-Yes	Juanita Price-Yes

**REZONING:** Mayor Delaughter stated the proffer was signed and received from Matt and Stephanie Saverence. The proffer states that only single-family homes will be built. The Planning Commission met last night and recommended to approve the rezoning request. Robert Blosser asked how the proffer would be indexed into court records. Town Manager Austin Garber stated that written proffers are placed with the files of where the rezoning occurred. Town Attorney Quinton Callahan stated that the written proffers are normally not recorded and are indexed with town files. Mr. Callahan also stated that this way anyone doing a title research would see that it is zoned R-2C. This means R-2 Conditional. The researcher would go to the town office and ask what conditions were added and then they would receive the written proffer. Austin Garber stated that the official zoning map is also adjusted to reflect the conditional zoning. Ned Overton made a motion to approve the rezoning request as presented. Natalie Sherlock seconded the motion.

Roll Call Vote:

Carl Turner-Yes	Ned Overton-Yes
Bob Blosser-Yes	Sharon Jones-Yes
Natalie Sherlock-Yes	Juanita Price-Yes

**PARK MASTER PLANN DISCUSSION:** Mayor Delaughter stated the master plan from the park planners has been received. All council members have received a copy of the plan. Carl Turner asked if by

approving the master plan if there would be any extra money approved then what has already been allocated. Mayor Delaughter stated that no other money would be approved, it would just be approving the concept. He states that the only thing approved is the \$140,000 to be spent. Robert Blosser asked if the language to approve the plan binds future councils to build this plan as presented. Mayor Delaughter stated that this is just a concept plan and the direction the council would like to go in. Town Manager Austin Garber stated it doesn't lock the council into doing any of it. It is a concept and a direction to proceed with the park. Mayor Delaughter stated that Austin Garber met with Pilgrims and gave them a copy of the plan and they are very excited to be a part of the project. Town Attorney Quinton Callahan stated that the designers are calling it a master plan and when council and himself thinks of a master plan they think of rezoning and land development. Mr. Callahan stated that is not what this park master plan is. He also stated that it is conceptual only and doesn't approve any specific amounts, designs or zoning. Robert Blosser stated he wanted to make sure that the wording of the approval is correct because of misunderstanding what's being approved. Mr. Blosser is concerned about certain items in the plan not being wanted in this day and age and he states that he doesn't want this to be deemed that the council is committed to develop the parks with each item as presented. Mr. Blosser asked the town attorney for the correct wording for the motion. Town Attorney Quinton Callahan stated for council to move to approve the concept plan as presented with the reservation that any future council can amend the plan as they see fit.

Natalie Sherlock made a motion to accept the concept plan as it is currently presented and reserve the right for future council to amend as needed. Ned Overton seconded the motion.

Roll Call Vote:

Carl Turner-Yes	Ned Overton-Yes
Bob Blosser-Yes	Sharon Jones-Yes
Natalie Sherlock-Yes	Juanita Price-Yes

Mayor Delaughter asked council if the maintenance guys are able to start working on the items on the list. Robert Blosser stated the park committee should prioritize the items. Mayor Delaughter stated the list was already prioritized by the park committee. Robert Blosser asked if the list could be shared and he was not aware of it. A copy of the park spreadsheet will become a part of the minutes. Mayor Delaughter stated it would be nice for the maintenance crew to start working on some of the items on the list. He also reminded that estimates would be obtained before any work is done. Carl Turner asked if the July meeting will be electronic. Austin Garber stated it was still to be determined and he would let council know by early July. Robert Blosser asked who knows and what is to be worked on next in the parks. Mayor Delaughter stated that the crew is working on the parking lots going into Memorial Park and the next item would be walking paths.

**ADJOURNMENT:** No further business, the meeting adjourned.

**RESPECTFULLY SUBMITTED,**

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Melinda Cleaver, Clerk

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Donald Delaughter, Mayor