**MINUTES OF THE BUDGET MEETING TOWN OF TIMBERVILLE**

**April 13th, 2021**

The Timberville Town Council held a special meeting on Tuesday April 13th, 2021 at 6:30 PM in the council chambers, for the purpose of discussing the 2021-22 FY budget.

**MEMBERS PRESENT:** Donald Delaughter, Mayor
Carl Turner — Ned Overton
Debbie Jessup — Sharon Jones
Clarence Fox (Virtual)

**PRESENT:** Austin Garber, Town Manager
Melinda Cleaver, Clerk/Treasurer
J.R. Dodd, Police Chief
Chris Coffman, Maintenance Supervisor

Council reviewed a drafted budget presented by Town Manager Austin Garber. Included in the document were capital projects that were requested by each department head. Council directed Austin to remove all capital projects that the American Rescue Funds would cover.
Those projects include:
-Skid Steer Loader - $65,000
-50 Water Meters - $13,000
-Well #2 Complete Upgrade - $70,000
-Software update for front office - $42,000
-Camera System - $39,000

The McCauley Drive Sidewalk/Crosswalk project, which is estimated to cost the Town $77,189.00, will be included in this budget. Mayor Delaughter stated he would like to have input on the project.
Town Manager Austin Garber recommended for Council to include the paving project on Virginia Ave West. This is one of the only streets the Town maintains. An estimate of $15,000 was included in the budget document.
Council discussed raising trash rates to cover an increase from the Waste Management contract. An additional $3.00 per billing was agreed upon. Council also discussed raising Water and Sewer rates. After much discussion, Council agreed upon a 3% increase.
Council then discussed how to pay for the capital projects. They all agreed unanimously to add the amount to the existing loan. Mayor Delaughter instructed Clerk/Treasurer Melinda Cleaver to contact Farmers and Merchants Bank to find out how many years were left on the current loan and if it was possible to keep around the same loan payment.
Council discussed raise increases for staff along with merit increases at the discretion of the Town Manager and Chief. Council agreed to give Town Manager Austin Garber and Chief Dodd a 7% increase.

**ADJOURNMENT:** After no further discussion, the meeting adjourned.

**RESPECTFULLY SUBMITTED,**

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Melinda Cleaver, Clerk — Donald Delaughter, Mayor