

## MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

June 10<sup>th</sup>, 2021

The regular monthly meeting of the Town of Timberville Council was held Thursday June 10<sup>th</sup>, 2021 at 7:00 p.m. in the Town's council chambers with Mayor Donald Delaughter presiding.

**MEMBERS:** Carl Turner-Present Sharon Jones-Present  
Clarence Fox-Present Natalie Sherlock-Present  
Debbie Jessup-Present Ned Overton-Present

**PRESENT:** Austin Garber, Town Manager  
Melinda Cleaver, Clerk/Treasurer  
JR Dodd, Chief of Police  
Mark Callahan, Town Attorney  
Beverly Garber, Town Historian

**GUESTS:** Sarah Berry  
Jessica Wetzler

**PLEDGE OF ALLEGIANCE:** Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

**APPROVAL OF MINUTES:** A motion was made by Carl Turner and seconded by Sharon Jones to approve the May Council Minutes. The motion carried with all members voting in favor.

Carl Turner-Yes Sharon Jones-Yes  
Clarence Fox-Yes Natalie Sherlock-Yes  
Debbie Jessup-Yes Ned Overton-Yes

**TREASURER'S REPORT:**

General Fund	\$154,164.17
Water/Sewer Acct.	\$121,955.35
Loan Balance	\$632,710.01
CAT Financial	\$12,147.68
American Legion Park	\$180,000
Money Market Acct.	\$1,245,935.86

**BILLS FOR PAYMENT:** A motion was made by Sharon Jones and seconded by Clarence Fox to pay the bills as presented. The motion carried with all members voting in favor.

Carl Turner-Yes Sharon Jones-Yes  
Clarence Fox-Yes Natalie Sherlock-Yes  
Debbie Jessup-Yes Ned Overton-Yes

**POLICE REPORT:** Chief Dodd and Broadway Officer Kelsey Cubbage participated in the Girls on the Run Program. He encouraged anyone interested in participating to sign up for next year.

**ADOPTION OF VIRGINIA CODE 5-1.1:** A motion was made to adopt the Virginia Traffic Code Section 5-1.1 to be effective July 1, 2021 by Ned Overton. Natalie Sherlock seconded the motion.

Roll Call Vote:

Carl Turner-Yes Sharon Jones-Yes  
Clarence Fox-Yes Natalie Sherlock-Yes  
Debbie Jessup-Yes Ned Overton-Yes

**PUBLIC WORKS:** Town Manager Austin Garber gave the council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes.

Austin stated that he is still waiting on guidance for the ARPA Funds (American Rescue Plan Act). VML had a webinar that he will be watching. The Timberville Fire Department submitted a funding request for Council to consider.

There are BZA and EDA members that need to be re-appointed and vacancies that need to be filled.

Austin asked if Council knew of anyone who may be interested and to let him know.

Ned Overton and Austin Garber attended a Zoom Meeting with the Shenandoah Rails to Trails Exploratory Partnership. There were 11 Towns and 3 Counties represented along the 50-mile proposed project. Austin stated that the project is gaining interest with a lot of politicians and the benefit to the local economy would be significant.

Tomorrow is the deadline for the Town to receive proposals for the demolition of the building on the corner of Church and Main Street. Austin said there has been a lot of interest. Once all the bids are received, there will be a Public Works Committee Meeting and then they will bring a recommendation back to Council.

**BUSINESS AND INDUSTRY:** No Report

**ZONING ACTIVITY:** Melinda Cleaver gave a zoning report to Council that was dated March 13<sup>th</sup>, 2020 – June 9<sup>th</sup>, 2021 of the past year’s zoning activity. That report will become part of the minutes. Town Manager Austin Garber asked if Council was ok to receive that information in their packets each month or if they wanted it reported during the Council Meeting. Mayor Delaughter stated it would be fine to be received in their packets, but would like a report on the larger zoning projects.

**PARKS AND RECREATION:** Austin Garber reminded of the Veterans Memorial Dedication at the American Legion Park, Friday June 18<sup>th</sup>, at 6:30 PM. Mayor Delaughter stated that Marketing and Events Coordinator Cecilia Valdez has done a great job putting this event together.

**FINANCE:** A public hearing was held during the May 13<sup>th</sup> Council Meeting. There was one public comment. Carl Turner made a motion to adopt the 2021-22 Fiscal Year Budget as presented. Debbie Jessup seconded the motion.

Roll Call Vote:

Carl Turner-Yes	Sharon Jones-Yes
Clarence Fox-Yes	Natalie Sherlock-Yes
Debbie Jessup-Yes	Ned Overton-Yes

Austin Garber stated that he and Town Attorney Quinton Callahan did research on the motion, that was made at the last council meeting, to increase connection fees by \$500 each and found that a public hearing will need to be scheduled. The increase in connection fees was not included in the notice for the budget public hearing. Town Attorney Quinton Callahan stated a current motion needs to be made so the intention of the Council is made known. Sharon Jones asked if the old rates quoted to the contractors could be grandfathered. Austin Garber stated they could not do that. Town Attorney Quinton Callahan stated the effective date could be pushed out to give them more time or to prepay the fees before the increase. Ned Overton recommended to notify the developers of the Public Hearing. Sharon Jones made a motion to increase in town and out of town rates by \$500 each, to be effective January 1<sup>st</sup>, 2022. Clarence Fox seconded the motion. With a 4-2 vote, the motion passed. Town Attorney Quinton Callahan stated that this vote is to move forward with a public hearing.

Roll Call Vote:

Carl Turner-Yes	Sharon Jones-Yes
Clarence Fox-Yes	Natalie Sherlock-No
Debbie Jessup-Yes	Ned Overton-No

**PERSONNEL:** Town Manager Austin Garber stated that staff in all the departments have been doing a great job. Austin reported that the front office is now open, but staff are still being cautious.

**PLAINS DISTRICT MEMORIAL MUSEUM:** Sharon Jones reported that the museum will have a Veterans Panel on Sunday, June 16<sup>th</sup>. She reported 203 volunteer hours, 83 visitors and 116 memberships.

**OTHER BUSINESS:** Mayor Delaughter would like for the public works committee to meet once the American Rescue Plan Act funds are received.

**PUBLIC COMMENT:** No comment

**ADJOURNMENT:** No further business, the meeting adjourned.

**RESPECTFULLY SUBMITTED,**

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Melinda Cleaver, Clerk

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Donald Delaughter, Mayor